

Minutes of the January 12, 2015 Select Board Meeting

Present: Board members Bill Hall, Carl Russell and Lisa Hill. Others present: Town Manager Keith Arlund, Lucien Hinkle, Lisa Warhol for the "Herald of Randolph."

Chairman Hall call the meeting to order at 6:00 PM.

Public Comment or Inquiry: Lucien Hinkle commented that his review of delinquent taxes indicated that the total amount has increased. Hall acknowledged this and stated that the Town will be conducting a tax sale in accordance with the Town's policy this year. Russell and Hill responded that the Town will begin working on the next tax sale.

Appointments: There were no appointments at this meeting.

Reports, Motions and Ordinances:

1. Review of Town Road & Bridge Standards and Completion of Certification of Compliance. Motion by Russell, Second by Hill to execute the required annual certification. Motion passed unanimously.
2. Annual Summary of Cowdrey Fund for Submittal to Probate Court. Motion by Russell, second by Hill to sign the document. Hall commented that with the fund balance there may be funds to complete some summer maintenance on the memorial. Motion passed unanimously.
3. Matters Associated with Town Meeting and the Annual Report.
 - a. Review of Town Meeting/Annual Report Deadlines. The Board reviewed the calendar prepared by Assistant Town Manager, Abbie Sherman, and expressed appreciation for the document.
 - b. Human Services Advisory Committee Recommendations. The Board reviewed the recommendations of the Committee. Hill recommended increasing the amount for the Blind and Visually Impaired to \$800.00 from \$400.00. The Board concurred and increased the appropriation request to be voted at Town Meeting. It was noted that the Arts Bus line item is now included in the Recreation Budget.
 - c. Requests from the Town Meeting Solutions Committee. The Board reviewed the eight item list presented by the Committee. The Board offered the following responses: (1) Town Meeting will be held at the school at 10:00 a.m.; (2) the Town will hire Seth Stoddard to provide the sound system for the meeting; (3) there will be an agenda item on the Board's regular meeting on February 23, 2015 to address the warning and the proposed budget; (4) no objection to distribution of a handout on Robert's Rules of Order providing the Board has had an opportunity to review the final draft; (5) no objection to provision of a survey but the Board wants an opportunity to review the survey questions before it is published or distributed; (6) the draft capital plan will not be finished by Town Meeting so a summary handout will not be possible; (7) no objection to childcare but the matter will need to be coordinated with school administration and the Town will not be involved in providing or coordinating child care; (8) the Board does not plan to place a question on the Warning pertaining to the time of future Town Meetings, but the subject can be addressed under "Other Business."
 - d. Warning for Town Meeting. The Board reviewed the Warning as presented. Hall noted that Arlund had recommended adding a special article for voter approval of the Police Contracted Services amount of \$5,000.00. This item will be warned as a separate article.
 - e. Annual Report Dedication. The Board approved the dedication page as presented.
 - f. Select Board's Report. The Board approved the report as presented in the draft Town Report.
 - g. General Fund, Water, Wastewater, and Solid Waste Budgets. Arlund stated that the blue sheet in the Board package summarized the changes made to the budget since the last meeting. Hall requested that the Budget Comparison page be changed to include the AOT Enhancement Grant Fund and percentage increases be shown for the Town Highway and General Taxes. Hall noted that the Bethel-Royalton Solid Waste Alliance Board had approved that budget. All members concurred with the proposed budgets as presented.
 - h. Town Report Cover. The cover from the school that received the most votes was presented to the Board.

4. Town Manager's Report:
 - a. Authorization of Repayment Schedule for DWSRF Loan RF3-032-2. Motion by Russell, second by Hill to sign the repayment schedule. Arlund noted that this is an older loan previously approved. Motion passed unanimously.
 - b. Inter-municipal Agreement with the Town of Barnard for FEMA Alternate Projects. Arlund noted that the agreement is one of the final documents required for approval of the alternate projects. The agreement was signed by the Barnard Select Board at their last meeting. Motion by Russell, second by Hill to approve the agreement. Motion passed unanimously.
 - c. Buy-Out Properties. Conceptual drawings from DuBois & King were presented to the Board. Arlund noted that there will be a public informational meeting on these projects Tuesday, January 13, 2015 at 6:30 PM at the Bethel Town Hall.
 - d. Status Update of Action Items: Arlund noted that the proposed Logging Access Contract and draft Temporary Logging Easement had been forward to the forestry consultant for the Wood request.

Minutes and Communications:

1. The Board approved the minutes of December 22, 2014 on motion by Hill, Second by Russell and unanimous vote.
2. Committee Minutes. The Board reviewed and acknowledged the minutes of all groups reporting.

Any Other Business Necessary to Come Before the Board. Hill asked if we were still using a Westaff person. Arlund reported that the Solid Waste Alliance Board had approved of a temporary worker for busy times at the transfer station.

Deliberative Session to Discuss as Quasi-Judicial Board to Discuss Potential Discontinuance or Reclassification of TH #124 and #126. The Board went into Deliberative Session on motion of Russell, second by Hill and unanimous vote at 7:15 PM. The Board came out of Deliberative Session at 7:25 PM. No action taken.

The meeting was adjourned on motion of Hill, second by Russell and unanimous vote at 7:27 PM.

Bill Hall

Carl Russell

Lisa Hill