

Minutes of the March 23, 2015 Select Board Meeting

Present: Board members Bill Hall, Carl Russell and Lisa Hill. Others present: Town Manager Keith Arlund, Assistant Town Manager Abbie Sherman, Geneva Gaiko, Tepin Johnson Delaney, and Lisa Warhol for the "Herald of Randolph."

Chairman Hall called the meeting to order at 6:05 PM.

Public Comment or Inquiry: Abbie Sherman presented a request to the Board from the Randolph Girl Scout Troop for use of the Town Hall for a reduce rate of \$50 for a father/daughter dance in April. The Board found this to be an acceptable request and approved the reduced rate.

Appointments: There were no appointments.

Reports, Motions, and Ordinances:

1. Review and Potential Adoption of Management Plan for the Marsh Meadow Buy-out Property. The Board reviewed the draft management plan. Russell wondered if the allowing the area to become a "naturalized forest" would be congruent to Town leadership. He suggested that some flexibility in forestry may be worthwhile. Arlund will check into this with the Vermont Housing Conservation Board (VHCB). The easement on this property was the first they had written in regards to the FEMA Buy-Outs. On a related matter, it was noted that Two Rivers-Ottawaquechee Regional Commission (TRORC) has awarded the Town a grant for construction projects at the Buy-Out sites.
2. Killington Stage Race Request. This is an annual event that requires Board approval for use of Town highways, specifically North Road. Motion to approve the request was made by Carl Russell, seconded by Lisa Hill, and unanimously carried.
3. Appointment of Representative to Stagecoach Board of Directors. Tom Burgos has been serving in this capacity and has agreed to continue. Motion to appoint Tom Burgos as Bethel's Representative to the Stagecoach Board of Directors was made by Carl Russell, seconded by Lisa Hill, and unanimously carried.
4. Appointment of Town Service Officer. Shelie Richardson has been serving in this capacity for many years. Arlund had not heard back from Richardson prior to the start of the Board meeting. The Board opted to table the matter until a future meeting.
5. Town Manager's Report:
 - a. Status Update of Action Items.
 - i. Robert Gaiko has confirmed that he is resigning from the Solid Waste Management Program Board. Arlund will advertise for a replacement.
 - ii. Regarding Hill's question about the removal of the sidewalks with the Route 107 project, Arlund has reviewed the map plans for the Route 107 paving project and found the sidewalks were not depicted.
 - iii. Arlund has drafted and will be sending out a Request for Qualifications for the engineering services for work associate with the FEMA Alternate Projects.
 - iv. Arlund and Sherman continue to work with Vermont Integrated Architecture on improvements for the Recreation Center as part of the FEMA Alternate Projects. Russell wondered if, with the reconfiguration of the parking lot, would there be a green space between the parking lot and the adjacent property. Sherman replied that there will be.

Minutes and Communications:

1. Selectboard Minutes of March 9, 2015. Russell wondered if there would be a follow up to Lucien Hinkle's question at that meeting regarding the AOT Enhancement Fund. Hall has already reviewed the accounting of the fund in the budget and explained it to Hinkle. Russell noted one typographical error. Motion to approve the minutes as amended was made by Carl Russell, seconded by Lisa Hill, and unanimously carried.
2. Committee Minutes. The Board reviewed the following: (1) Emergency Shelter minutes of March 10, 2015; and (2) Conservation Commission minutes of March 10, 2015. Regarding the Conservation Commission minutes, Arlund has received information from Victoria Weber to assist with developing criteria for reviewing the Town's class 4 roads. Hall clarified that he has spoken to the other towns listed in the minutes and they have not developed a criteria. Those towns are interested in obtaining a copy of Bethel's criteria when it is available.

Russell informed the Board that he attended the most recent Bethel Planning Commission meeting regarding inclusion of an erosion protection zone as the Town updates in Zoning Ordinance. The zone would require a 50 foot setback from waterways and primarily applies to the smaller tributaries, such as Lilliesville Brook and Gilead Brook. It is thought that very few properties will be affected by this zone. Chris Sargent will work with Kevin Geiger, both of TRORC, to evaluate which properties will be affected.

Any Other Business Necessary to Come Before the Board.

- 1) The Board acknowledged receipt of the card from Mary Ann Batcheller expressing the family's appreciation for the dedication of the annual report.
- 2) Hall would like to continue with the capital budgeting, looking into a needs assessment process first which would include: town offices, town garage, a paving program, and potentially developing a dedicated fund for highway rehabilitation. There is some information available at the Town Offices regarding these items.
- 3) Hall requested Arlund work to develop a specific schedule for tax sale, with a date no later than the end of August for accounting purposes. It was noted that the delinquent accounts may need to be split into groups and prioritized due to the amount of delinquency.
- 4) Hill requested the "Communications" piece of the Local Emergency Operations Plan be developed as it was blank in the 2014 plan. Hill would also like to look at the way the Town communicates with the public overall.

At 6:45 p.m., Carl Russell made the motion to enter into Executive Session to discuss personnel matters, seconded by Lisa Hill, and unanimously carried. Keith Arlund was the only person remaining with the Board. No minutes were kept. The Board reconvened at 6:58 p.m.

At 7:00 PM, Carl Russell made the motion to adjourn, seconded by Lisa Hill, and unanimously carried.

Bill Hall

Carl Russell

Lisa Hill