

BETHEL PLANNING COMMISSION
Minutes: Meeting of 09/19/12

Page 1 of 1

Attending: Andrew Delaney (Chair); Fred Dieffenbach; Peter Dohrn; Carla Hodgdon; Cecil Washburn.

1. **Call to Order:** 7:10 PM.
2. **Review / Revise Agenda:** No changes to Draft distributed 09/14/12.
3. **Minutes Meeting of 08/15/12:** Approved as distributed in Draft 08/18/12.
4. **Correspondence:** Notification of GW application for extension of construction deadline for work at Bethel facility- file.
5. **Municipal Planning Grant:** Signed and submitted. Goal: complete work before Village Downtown Designation grant application due (June, 2013?). Subsequent timeline identified: allow 1 ½ months [Planning Commission and then again for Select Board] for public hearing(s) on proposed amendments to both Town Plan and Zoning Ordinance- ‘work’ needs to be completed by February. Also identified: collaboration with Select Board from the get-go. Plan: Andrew will research statutes and ‘lacks’ in our Town Plan; Fred will develop a Fact Sheet regarding Route 12 topography; Peter will review Zoning Ordinance for areas needing amendments; Carla will pull 2010 census data to replace what was available when the last Town Plan was drafted.
6. **Beneficial Skills / Expertise for Future Commission Members:** Land use background. Planning knowledge. Carla will check job descriptions/experience requirements of planning positions as advertised in area newspapers for key skills and knowledge.
7. **Land Use Discussion, cont’d: ‘best sense’ Base Zoning Districts:** Group agreed with the four Base Zoning Districts as proposed by Fred. Need to fine-tune and then plug these descriptions onto town map.
8. **OTHER:** No items.
9. **Next Meeting / Agenda Items:** OCTOBER 17, 2012 – 7:00 PM at the Bethel Town Office.
Agenda Items: 1) Meld statutes/plan review and Fact Sheet into one document.
 2) Work on boundaries for Base Zoning Districts.
10. **Adjourn:** 8:30 PM.

Distributed: 09/24/12.
Approved: 10/17/12.