

Town of Bethel
Selectboard Meeting
Monday, March 22, 2021
via Zoom at 6 pm

[Click here to join meeting](#) Meeting ID: 831 4008 9582 Passcode: 919435 To call in, dial: 1-646-558-8656

6 pm: Call the meeting to order

Motion to accept agenda

Public Comment

Appointments: None

Babes Bar outside Consumption Permit (This item may be tabled to next meeting.)

Motion to approve

Appoint David Phair to the Recreation Committee

Motion to appoint

Appoint Denise Guilmette to the Planning Commission for 3 year term

Motion to appoint

Organizational Motions:

Royalton Senior Center Rep– Paul Baylor

EC Fiber Representatives – Matt Washburn & Ian Stewart

Regional Transportation Committee Rep – Bill Hall

Fire Warden – Bob Dean

Fence Viewers – Moe Brigham, Brad Andrews & Derek Wright

Poundkeepers – Oscar Gardner & Justin Cram

Motion to appoint above for 1 year term

Tri-Valley Transit Rep – Tom Burgos

TRORC Representative – Paul Vallee

Tree Warden – John Hartland

Weigher of Coal & Wood – Stan Capron

Reappoint Emily Miller & Lisa Campbell to Conservation Commission for 3 year terms

Motion to reappoint

Reappoint Penny Griffin & Keith Bollman to DRB for 1 year terms

Motion to reappoint

Authorize Town Manager to purchase mower from United Ag & Turf

Motion to authorize purchase per purchasing policy

Minutes and Communications:

1. Town Manager's Report
2. Selectboard Minutes from 3/8/2021
3. Other Communications
4. Any Other Business Necessary to Come Before the Board

Executive Session: To discuss the current Interlocal Contract For Operation of the Bethel/Royalton Solid Waste Management Facility per 1 VSA § 313 (a)(1). This is eligible for discussion in executive session as it is the start of a possible contract negotiation and the Town of Bethel does not wish to disclose its negotiation strategy, and premature general public knowledge puts us at a disadvantage. **Motion to enter executive session to discuss the Town's current Contract with the Town of Royalton for joint operation of the Transfer Station.**

Town Manager's Report for 3/22/2021 Meeting~

- ⊗ This agenda looks like a lot, but the majority is making 14 motions to appoint or reappoint volunteers to various posts.
- ⊗ I have exchanged emails with Jesse from Babes and he is unsure if he will be ready to present his plan for his outside consumption area or not Monday night, but I wanted to be flexible. So, if he is ready great, if not, you will table it to your April 12th meeting.
- ⊗ The following section is just motions and in your packet are the email exchanges Kelly had with people wishing to continue their service.
- ⊗ As you know we have the money to purchase a lawn mower because I sold the Ventrac, and that was what we were doing with the money. Due to time constraints, I need to get the mower ordered, so just need a motion to authorize me to do so. The insert provides you with more than enough information to see this is the correct mower for us.
- ⊗ This is a busy time of year for grant writing and getting projects out to bid, so I keep a list for myself and thought I would share it with you, so you have an idea of all the irons in the fire currently. I don't plan on accomplishing all it next week, but it all needs to be done. Thank you to Chris Jarvis for meeting with me to help me with my paving grant and give me a lesson in paving, and to Ryan Slack for helping me layout and prioritize some summer road work. I appreciate it very much!
- ⊗ There were questions last meeting on what happens when a quorum of Selectboard members attend a meeting other than a Selectboard meeting. I have attached information. If three of you were to attend an Equity & Inclusion Committee meeting, you would not be taking any action, nor would you be discussing the business of the Selectboard so you would be fine. **IF** there were 3 of you appointed to the Transfer Station Board, then you would need to warn it as a Selectboard meeting, as you would be in dual roles and transparency is key.
- ⊗ I have included a copy of the Interlocal Agreement that everyone needs to read (re-read) before the executive session Monday night.
- ⊗ There are several sets of committee minutes, the February financials, a copy of the amended Road Posting Policy for you and a nice volunteer email from Chuck Davis that I wanted to share.



List of things Therese is currently working on or will be:

- Finish updating draft of Hazard Mitigation Plan
- Write Structures Grant for small bridge on Peavine – Due 4/15
- Write Paving Grant for East Bethel – Due 4/15
- Write RFP for repaving municipal parking lot
- Write RFP for reclamation of Gilead
- Get pricing for replacing roof on Town Office
- Meet with Allen to schedule building maintenance at Town Garage
- Get pricing on Sanders Road work (grant money approved)
- Work on 3rd draft of Social Media Policy
- Closing on Sugar Hill in March – our lawyer reviewing deed now
- Graffiti removal under Church Street bridge is in motion
- Personnel Policy – Need to update, review with employees, then have lawyer review
- Update Traffic Ordinance (have constable's review too)
- Continue on PC to work with DRB to update Zoning Bylaws
- Pinello Bridge – hoping to get permanent bridge installed in fall of 2021
- Draft letter to residents who need to crown and ditch their driveways to keep water off from our roads and from plugging our culverts.
- Placy's pit- Need to hire engineer to shoot grades and help me outline a closure plan
- SOG's & other policies for BFD –(Assist Dave & Geary)

2021 LIQUOR LICENSE RENEWAL APPLICATION
OUTSIDE CONSUMPTION PERMIT

9590-001-OUTC-001

Page 1

Fee: \$20.00

Paid to DLC

License Year Beginning May 1, 2021 ending April 30, 2022

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Babes Bar, Inc.

Licensee # 9590- 1

Doing Business As:

Babes Bar
221 Main Street
Bethel VT 05032
Telephone: (802) 234-1144

Mailing Address:
119 Bundy Road
Bethel VT 05032

98 Brink Hill Rd
Bethel VT 05032

PLEASE INCLUDE EMAIL ADDRESS:

jesse@babesvt.com

Description of the delineated area is as follows:

58' X 16.5' area attached to west side of building, area is enclosed by fencing. Including fenced porch area 12:00pm - 12:00am Permanent use.

adding additional space - see attached

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

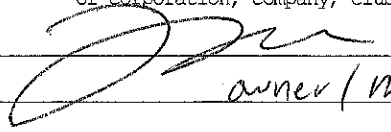
In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 29 day of January, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners


owner/manager

(Title)

Are you making this application for the benefit of any other party? Yes No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

LOCAL COMMISSIONER SECTION BELOW

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

Therese Kirby

From: David Phair <hirecords802@gmail.com>
Sent: Tuesday, March 16, 2021 5:31 PM
To: Therese Kirby
Subject: Rec committee letter of intent

To whom it may concern,

I am very interested in being on the Bethel Recreation Committee. Having been an active person for my entire life, I think that I can offer alot to this committee, and am looking forward to helping the town of bethel take its next steps in Recreation.

Sincerely
David Phair

Therese Kirby

From: Denise Guilmette <barregurl@msn.com>
Sent: Friday, March 12, 2021 12:20 PM
To: Therese Kirby
Subject: PC

Hi Therese,

I would like to be on the Planning Commission. It seems like a good way to see how the municipal planning, zoning and ordinance's come about.

Sincerely

Denise Guilmette

Royalton Senior Center:

Paul Baylor YES

Tri-Valley Transit:

Tom Burgos YES

EC Fiber Representatives:

Matt Washburn, Ian Stewart YES

Regional Transportation Committee:

Bill Hall YES

TRORC Rep:

Paul Vallee YES

Fence Viewers:

Moe Brigham YES

Brad Andrews YES

Derek Wright YES

Weigher of Coal and Wood:

Stan Capron YES

Tree Warden:

Jon Hartland YES

Fire Warden:

Bob Dean YES

Conservation Comm: *3 year terms*

Emily Miller YES

Lisa Campbell YES

Mark Heckman *did not hear back*

Development Review Board: *1 year terms*

Penny Griffin YES

Keith Bollman *YES*

Pound Keeper:
Oscar Gardner + Justin Cram

Kelly Hill

From: paul baylor <pdbill@yahoo.com>
Sent: Friday, March 5, 2021 5:02 PM
To: betheltownoffice@comcast.net
Subject: Senior center board

Kelly thanks for the call I would be pleased to say on the board
Paul baylor

Kelly Hill

From: Thomas Burgos <tburgos5060@gmail.com>
Sent: Friday, February 26, 2021 11:56 AM
To: Kelly Hill
Subject: Re: TriValley aka Stagecoach

Yes, I'm still interested. Especially since I will be Chairman of the Board starting July 1.

Is someone else interested?

On Fri, Feb 26, 2021, 10:59 AM Kelly Hill <betheltownoffice@comcast.net> wrote:

Hi Tom, hope you are well. Just checking to see if you still want to be the Representative for this committee?

Kelly L. Hill

Office Assistant

E- 911 Coordinator

Assistant Zoning Administrator

Town of Bethel

134 South Main Street

Bethel, VT 05032

802-234-9340

betheltownoffice@comcast.net

Kelly Hill

From: Matthew Washburn <matt@washburnandwilson.com>
Sent: Friday, February 26, 2021 10:49 AM
To: Kelly Hill; 'Ian Stewart'
Subject: RE: EC Fiber

Sure, I can do it again.

Thanks

Matt

Washburn & Wilson Agency, Inc.
Matthew Washburn, Vice President
Office (802) 234-5188
Cell (802) 353-5967
Fax (802) 392-1039
Matt@WashburnandWilson.com
www.WashburnAndWilson.com

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From: Kelly Hill <betheltownoffice@comcast.net>
Sent: Friday, February 26, 2021 10:42 AM
To: Matthew Washburn <matt@washburnandwilson.com>; 'Ian Stewart' <staevart@gmail.com>
Subject: EC Fiber

Hi, just checking to see if you both still want to be the ECFiber Representatives again this year?

Kelly L. Hill
Office Assistant
E- 911 Coordinator
Assistant Zoning Administrator
Town of Bethel
134 South Main Street
Bethel, VT 05032
802-234-9340
betheltownoffice@comcast.net

Kelly Hill

From: Ian Stewart <staevart@gmail.com>
Sent: Friday, February 26, 2021 10:53 AM
To: Kelly Hill
Cc: Matthew Washburn
Subject: Re: EC Fiber

Hi Kelly,
Yes, I too can do it again.

Cheers,

Ian

On Fri, Feb 26, 2021 at 10:41 AM Kelly Hill <betheltownoffice@comcast.net> wrote:

Hi, just checking to see if you both still want to be the ECFiber Representatives again this year?

Kelly L. Hill

Office Assistant

E- 911 Coordinator

Assistant Zoning Administrator

Town of Bethel

134 South Main Street

Bethel, VT 05032

802-234-9340

betheltownoffice@comcast.net

Kelly Hill

From: billhallbethelvt@aol.com
Sent: Friday, February 26, 2021 10:53 AM
To: betheltownoffice@comcast.net
Subject: Re: Advisory Committee

Hi Kelly,

I'm doing very well thanks.

Yes, I'm very interested in remaining the representative for the TAC committee. It has been very interesting and informative, and I'm always working to advance projects of interest to Bethel.

Thanks, and wishing you the best!

Bill

-----Original Message-----

From: Kelly Hill <betheltownoffice@comcast.net>
To: billhallbethelvt@aol.com
Sent: Fri, Feb 26, 2021 10:39 am
Subject: Advisory Committee

Hi Bill, hope you are doing well. Just seeing if you are still interested in being the representative for the Regional Transportation Advisory Committee?

Kelly L. Hill
Office Assistant
E- 911 Coordinator
Assistant Zoning Administrator
Town of Bethel
134 South Main Street
Bethel, VT 05032
802-234-9340
betheltownoffice@comcast.net

Kelly Hill

From: Paul Vallee <psvvt@yahoo.com>
Sent: Thursday, March 4, 2021 3:52 PM
To: Kelly Hill
Subject: Re: TRORC

Hi Kelly,
I will continue for one more year... gotta build up that comp time you know!!! Thank you Paul

On Thursday, March 4, 2021, 3:45:55 PM EST, Kelly Hill <betheltownoffice@comcast.net> wrote:

Hi Paul, just checking to see if you would like to continue being the Two Rivers Representative for the town?

Kelly L. Hill

Office Assistant

E- 911 Coordinator

Assistant Zoning Administrator

Town of Bethel

134 South Main Street

Bethel, VT 05032

802-234-9340

betheltownoffice@comcast.net

Kelly Hill

From: jon hartland <anartisticarborist@gmail.com>
Sent: Saturday, March 6, 2021 1:11 PM
To: Kelly Hill
Subject: Re: Tree Warden

Good afternoon Kelly,

Sure, I'm happy to continue as Tree Warden.

Jon

Jon Hartland
An Artistic Arborist
802-234-5176

On Mar 5, 2021, at 9:09 AM, Kelly Hill <betheltownoffice@comcast.net> wrote:

Good Morning Jon, we are doing our annual updates and I am checking to see if you would like to continue being the town Tree Warden? Hope you are doing well!

Kelly L. Hill
Office Assistant
E- 911 Coordinator
Assistant Zoning Administrator
Town of Bethel
134 South Main Street
Bethel, VT 05032
802-234-9340
betheltownoffice@comcast.net

Kelly Hill

From: Emily Miller <ebrines@hotmail.com>
Sent: Thursday, March 11, 2021 9:48 AM
To: Kelly Hill
Subject: Re: CC

Yes! And thank you for making it so easy for us 🙏

Emily Miller

From: Kelly Hill <betheltownoffice@comcast.net>
Sent: Thursday, March 11, 2021 2:44 PM
To: 'Lisa Campbell' <lcampbell43@comcast.net>; 'Emily Miller' <ebrines@hotmail.com>; 'Mark Heckmann' <heckmoto@gmail.com>
Subject: CC

Good Morning, could you please reply to this YES or NO if you would like to continue on the CC. I will print and put in the SB packet. Thank you!! 🙏

Kelly L. Hill
Office Assistant
E- 911 Coordinator
Assistant Zoning Administrator
Town of Bethel
134 South Main Street
Bethel, VT 05032
802-234-9340
betheltownoffice@comcast.net

Kelly Hill

From: Lisa Campbell <lcampbell43@comcast.net>
Sent: Thursday, March 11, 2021 10:17 AM
To: Kelly Hill
Subject: Re: CC

Yes. Would you like me to send a separate email expressing interest? Lisa

Sent from my iPhone

On Mar 11, 2021, at 9:44 AM, Kelly Hill <betheltownoffice@comcast.net> wrote:

Good Morning, could you please reply to this YES or NO if you would like to continue on the CC. I will print and put in the SB packet. Thank you!! 🙏

Kelly L. Hill
Office Assistant
E- 911 Coordinator
Assistant Zoning Administrator
Town of Bethel
134 South Main Street
Bethel, VT 05032
802-234-9340
betheltownoffice@comcast.net

Kelly Hill

From: Penny Griffin <penny@spauldingpress.com>
Sent: Thursday, March 11, 2021 10:52 AM
To: Kelly Hill
Subject: Re: DRB

Really - again already.... wow time is flying. I would like to continue - yes.

Thanks,
Penny

On Mar 11, 2021, at 9:45 AM, Kelly Hill <betheltownoffice@comcast.net> wrote:

Good Morning, I see your term is up for DRB. Do you wish to continue? I will print your response and put in the SB Packet. See you tonight on Zoom! 🍷 ❤️

Kelly L. Hill
Office Assistant
E- 911 Coordinator
Assistant Zoning Administrator
Town of Bethel
134 South Main Street
Bethel, VT 05032
802-234-9340
betheltownoffice@comcast.net

Therese Kirby

From: Keith Bollman <keithcbollman@gmail.com>
Sent: Thursday, March 18, 2021 5:05 PM
To: Therese Kirby
Cc: Eric Benson
Subject: Re: DRB

Hi Therese,

I will agree to do it but only because it is you asking!!! You and Rick are probably the only two people who could talk me into this!!!

I am thankful for what both of you do for the town if Bethel and can't imagine where we would be right now without either one of you!!!

Best,
Keith

On Thu, Mar 18, 2021, 4:49 PM Therese Kirby <betheltownfinance@comcast.net> wrote:

Hi Keith,

It looks like your term is up on the DRB, but the Selectboard would love to reappoint you. Are you willing to continue to serve? I would appreciate it if you would, your insight is very helpful. I know you are busy and have other things you could do with your time, but I can't believe you would have any more fun than on the DRB.

Please let me know.

Thanks so much,

Therese

Therese Kirby
Town Manager
Town of Bethel
802-234-9340

JOHN DEERE Z915E

- 60" deck
- 7-gauge deck thickness
- Premium operator seat
- Ground speed 10 mph
- Fuel tank cap. 11.5 gal.
- One piece mower deck

COMPARISON MOWER

- 60" deck
- 7-gauge deck thickness
- Premium operator seat
- Ground speed 10 mph
- Fuel tank cap 12 gal.
- Fabricated mower deck

REQUESTED OPTIONS ON JD

- Deck anti-scalp wheels-standard
- Dump from seat collection system
With mid-chute blower
- Trash receptacle kit
- Amber strobe light

- All requested options included in final price.

FINAL COST WITH OPTIONS \$12,914.87

REQUESTED OPTIONS ON CM

- * Deck anti-scalp wheels - **optional**
- * Dump from seat collection system
with mid-chute blower
" manual triple bin only "
" not operational from seat "
" chute exit mounted blower only "
- * Trash receptacle kit – **bracket only**
- * Amber strobe light – **not offered**

- * All requested options not included in final price.

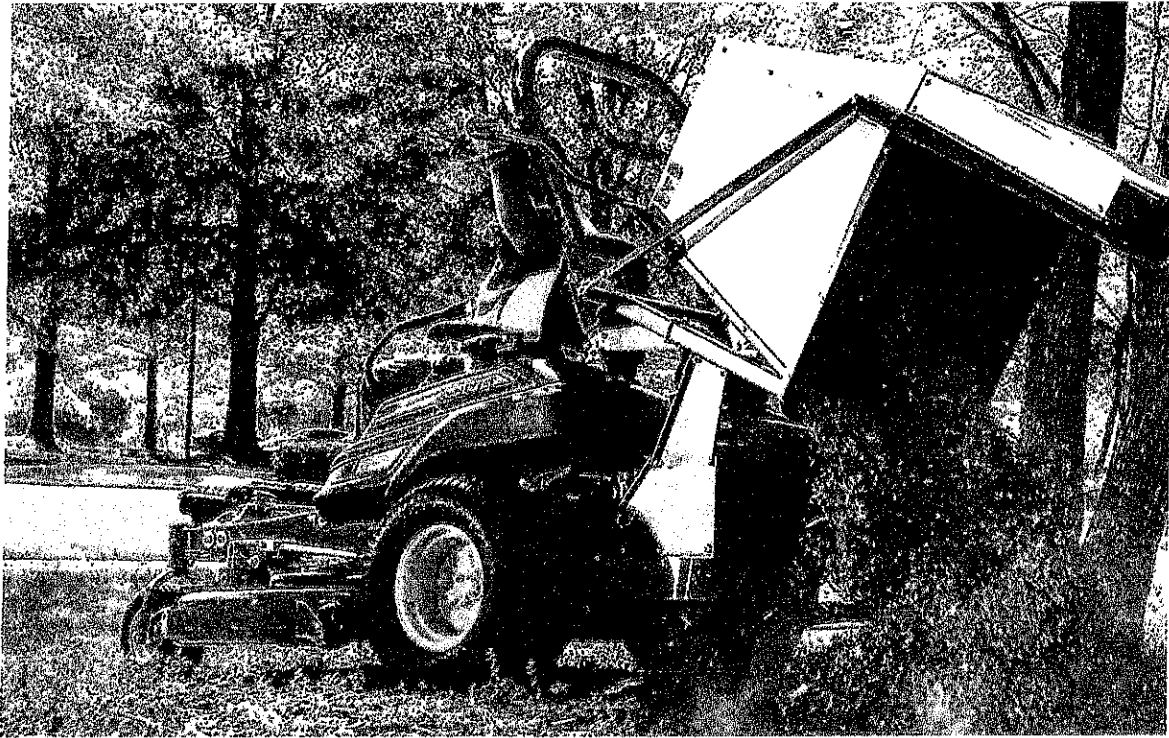
MACHINE COST WITHOUT OPTIONS \$13,499

- THE DECK WIDTH IS THE SAME AS THE VENTRAC THE TOWN WAS MOWING WITH PREVIOUSLY.
- BOTH COMPARED MODELS ARE BASE LINE COMMERCIAL MOWERS OF EQUAL SIZE AND FUNCTION.
- THE Z915E IS THE LOWEST GRADE MOWER THE MATERIAL COLLECTION SYSTEM WILL MOUNT TO. THE CM MOWER DOES NOT OFFER A MID-CHUTE BLOWER SYSTEM AND THE COLLECTION BINS ARE EMPTIED MANUALLY.
- THE JOHN DEERE WARRANTY IS ALL INCLUSIVE FOR THE 3 YR. 750 HOURS.
- THE COMPARED MOWER WARRANTY IS LISTED AT 5 YEAR 1500 HOURS. THE WARRANTY IS ACTUALLY ONLY ALL INCLUSIVE FOR 1 YEAR. THE REMAINDER OF THE 5 YEAR WARRANTY OFFERED IS A LIMITED WARRANTY. AS STATED IN OWNER REVIEWS, THE WARRANTY IS LIMITED TO ENGINE AND TRANSMISSION ONLY. IT WAS ALSO STATED IN OWNER REVIEWS AS BEING A HUGE DISSAPPOINTMENT.
- ANITICIPATED YEARS OF SERVICE 10+

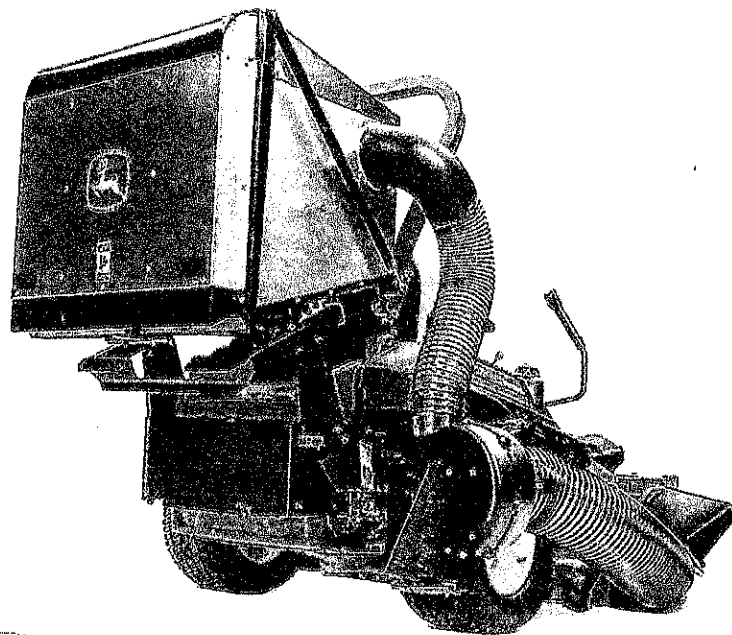
JOHN DEERE Z915E



MATERIAL COLLECTION SYSTEM SIDE PHOTO



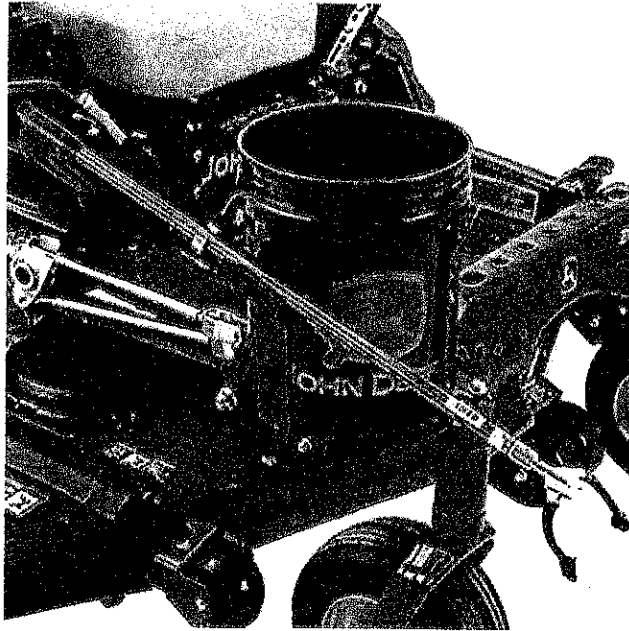
MATERIAL COLLECTION SYSTEM WITH MID-CHUTE BLOWER SYSTEM



STROBE LIGHT KIT



TRASH RECEPTACLE KIT



FREQUENTLY ASKED QUESTIONS ABOUT VERMONT'S OPEN MEETING LAW

THE LAW

1. What is the Open Meeting Law?

The Open Meeting Law provides that “[a]ll meetings of a public body are declared to be open to the public at all times, except as provided in section 313 of this title [on executive sessions].” 1 V.S.A. § 312(a). The intent of the law is to create transparency in government by requiring advance public notice and an opportunity for public participation in governmental decisions. The law is found in 1 V.S.A. §§ 310-314.

2. What are the requirements of the Open Meeting Law?

- a. Provide advance notice of meetings. 1 V.S.A. §§ 312(c), 310(4);
- b. Create and post an agenda for all regular and special meetings. 1 V.S.A. § 312(d);
- c. Conduct all business in an open meeting (unless an exemption applies). 1 V.S.A. §§ 312(a); 313(a);
- d. Vote by roll call when there is electronic participation. 1 V.S.A. § 312(a)(2)(B);
- e. Allow public comment at meetings. 1 V.S.A. § 312(h);
- f. Take and post minutes. 1 V.S.A. § 312(b); and
- g. Respond to complaints of violation. 1 V.S.A. § 314(b)(2).

3. To whom does the law apply?

The law applies to every “public body” of a municipality. **A public body is any board, council, commission, committee, or subcommittee of a municipality.** 1 V.S.A. § 310(3). This includes bodies that are specifically mentioned in state statute and municipal charter such as selectboards, prudential committees, planning commissions, conservation commissions, cemetery commissions, development review boards, boards of civil authority, boards of health, zoning boards of adjustment, etc. It also includes committees and subcommittees of those groups. The law does not apply to community justice boards or community justice centers. 24 V.S.A. § 1964(b).

4. When does the law apply?

The requirements of the law are triggered whenever a “quorum” of the body is “meeting.” A **quorum** is a majority of the total members of the body. Quorum is determined based on the number of positions on the body, not the number of persons occupying those positions. Therefore, quorum does not change when there is a recusal or a vacancy. **“Meeting”** is defined as a gathering of a quorum of the members of a public body for the purpose of discussing the business of the body or for the purpose of taking any action. 1 V.S.A. § 310(2).

The Law applies regardless of the physical location of the members; the members don’t all have to be in the same room at the same time for it to be considered a “meeting” under the Law.

Therefore, a phone conversation between a quorum of the members is a “meeting” for purposes of the law. **Furthermore, time is not a factor.** If a conversation occurs over a period of time (for

Read this
→

FREQUENTLY ASKED QUESTIONS ABOUT VERMONT'S OPEN MEETING LAW

instance in a string of emails) that conversation may still amount to a "meeting" under the Law. This is why public bodies should generally avoid the use of group emails.

And
this

a. Does this mean that we can never be in the same room at the same time unless we are in a meeting?

Not necessarily. The law does not prohibit members of a public body from gathering at social functions or discussing topics that do not fall under their official duties. The Law also allows a quorum of the members of a public body to talk about routine administrative matters (such as scheduling meetings) outside of a meeting.

b. The following does not constitute a "meeting" for purposes of the law: "written correspondence or an electronic communication, including e-mail, telephone, or teleconferencing, between members of a public body for the purpose of scheduling a meeting, organizing an agenda, or distributing materials to discuss at a meeting, provided that any such correspondence or communication that results in written or recorded information shall be available for inspection and copying under the Public Records Act." 1 V.S.A. § 310(2).

5. What are the different types of meetings and why does it matter?

There are three types of meetings under the Law. The Law imposes different requirements for notices and agendas depending on the type of meeting that is being held.

- "Regular meetings" are meetings that take place at a regularly occurring, pre-arranged time and day.
- "Special meetings" are meetings that take place at any time or date outside of the "regular" meeting schedule.
- "Emergency meetings" may be held only when necessary to respond to an unforeseen occurrence or condition requiring immediate attention by the public body. 1 V.S.A. § 312(c)(3).

EMAIL, PHONE, AND OTHER ELECTRONIC COMMUNICATION

6. Do group emails violate the Law?

Not necessarily. Group emails may be used to schedule a meeting, create an agenda, or to distribute materials to discuss at a meeting. Group emails should never be used for discussion purposes (which is why you should avoid hitting the "Reply All" button). Emails must generally be available for copying and inspection as public records. 1 V.S.A. § 310(2).

In addition, email may be used in instances where a public body is engaged in a quasi-judicial deliberation – for instance, when a development review board is in the midst of drafting the written decision on a permit application. 1 V.S.A. § 312(e). Before taking advantage of this exception to the Law, the public body must have conducted a quasi-judicial hearing in public

Town of Bethel
Selectboard Meeting
Monday, March 8, 2021
via Zoom at 6 pm

Click here to join meeting Meeting ID: 840 0545 4587 Passcode: 067603

To call in, dial: 1-646-558-8656

Present – Gene Kraus, Chris Jarvis, Paul Vallee, Lindley Brainard, Therese Kirby, Dave Eddy, Doug Marshall, Orca Media, Thomas and Leonard Meek, Christy Fry, Jerry Thomas, Cindy Metcalf, Jesse Plotsky, Owen Daniel McCarter and Ele Griffin.

6 pm Town Manager Therese Kirby called the meeting to order at 6:01 pm.

Motion to appoint Chris Jarvis, Selectboard Chair for one year, Paul. Second, Lindley. All in favor.

Added to the agenda was an Equity & Inclusion Committee update at 6:15 pm, approval of an AARP grant for \$5,000 and purchase of a mower. Motion to accept agenda as amended, Paul. Lindley, second. All in favor.

Public Comment

- Paul Vallee acknowledged the passing of Geneva Gaiko. She and her family were and are, very active in the town of Bethel. She attended the SB meetings regularly, and will be missed.
- Leonard Meek would like to propose that voting by ballot become a permanent part of voting on Town Meeting Day, citing a good turnout, and what seems to be a more informed electorate. Therese talked about how that can happen, which would involve voting on the proposal at next year's Town Meeting, and if approved, taking effect the following year.
- Chris Jarvis, reminded those gathered about how/when to ask questions (type question in the chat, or use the raised hand function).
- Jesse Plotsky shared the liquor inspector is coming to Babe's next week, and he would like to know if the Selectboard has any questions regarding enlarging their outside consumption permit, so that he can get that information when the inspector is there. Therese mentioned hours of operation, size of the space, and potential noise factor. Chris mentioned having operations outside might make the approval more complex. Jesse asked if the Town has ever had any noise complaints from the bar. Chris said not to his knowledge, but there were a few complaints about the other restaurant that had outside seating. Paul added the complaints about the other restaurant were more about lighting issues.

Appointments:

6:15 pm - Equity and Inclusion Committee (EIC) (Christy Fry, Jerry Thomas, Owen Daniel McCarter)

- Jerry spoke regarding the mission of the EIC; understanding and looking at the equity and inclusion issues that exist in our town, and addressing them so that Bethel can be the best it can be.
- Christy reviewed the work the committee has done to-date, including the formation of a committee to review town documents, and a committee for the website, reviewing the census information, anti-racism subcommittee. Looking for ways to have immediate impact, and establish long term goals.
- Jerry asked what the Board might need from the EIC. Chris asked about where the deficiencies/issues are in our town, and how we can go about making it more positive. Paul likes that the Committee is doing the work to find out who is here in town, and asked that the Committee can bring it back any issues to the board, so they can be a part of creating policies that will help resolve given issues. Lindley appreciates that the Committee is coming to the board at the beginning of their work, and notes the work the Committee is doing is more culture based (not infrastructure based). She would like to see what kind of self-education the Board can do to make the conversations more productive, to create common knowledge and common vocabulary. Gene asked a question about staff and volunteers in Bethel, and if they get awareness training (policy documentation), for example sexual harassment, etc. Therese talked about her own efforts to learn more about the wide variety of issues in our community, and about how to share information in more ways than the town currently does. She emphasized the town wants to do better. Leonard suggested that SB members attend the EIC meetings as a part of learning more about equity and inclusion. Lindley pointed out that VLCT has not yet put together trainings and policy to guide towns in this ongoing effort. Therese will reach out to VLCT, to see if they have anything in the works and share it with the EIC. Owen mentioned the committee is talking about bringing speakers to their meetings, which exist as resources already. Chris asked if they would come back in June, to share updates. Gene asked about open meeting laws, and the numbers of SB members who might show up at an EIC on a given night. Chris says one or two SB members is allowed, but not three, and it applies to emails, and comments on social media, as well.

6:30 pm – Ele Griffin – Recreation Committee is requesting to hold coin drop on May 29, 2021-Ele said the Rec Center needs new signage to address problem issues that are happening with the increased usage (which is an amazing thing)(dog waste, loitering, cigarette butts, etc..).The proceeds from this coin drop will help defray the cost of that signage. Chris asked about estimated cost of the sign. Ele said the estimate is for approximately \$1000, but last year's coin drop raised \$900. Therese said she has spoken to Oscar about enforcement at the Recreation Center. Ele also shared there are plans for a fundraising campaign including letter writing and raffle, to help defray the \$8,000+ that is owed to the Capital Fund for the first phase of the skate park. The Recreation Committee will come back before the SB in April or

May to update the Board on what is going on within their Committee. The coin drop will be from 8:00 am to 12:00 pm. Therese checked with VTrans, and the Governor is allowing coin drops. There will be proper PPE, and no one under 16 working the coin drop.

Motion to approve the coin drop, Paul. Second, Dave. All in favor.

Organizational Motions: Chris reviewed some of the regular practices of the SB, including a motion with a second, Chris running the meeting, but not voting unless a tie breaker is needed, etc.... Further discussion of current practice.

- Motion to name The Herald as Newspaper of Record. Motion, Paul. Second, Dave. All in favor.
- Motion to designate the Town Clerk's Office, Town Manager's Office and Bethel Public Library as physical locations to post meeting notices. Discussion regarding the limited number of places that are available for these notices, and potentially improving the kiosk to have that information. Motion, Dave. Second, Lindley. All in favor.
- Motion to authorize a Board member to sign orders (a/p & payroll) on behalf of the Town. Discussion regarding the role of a SB member reviewing the a/p and payroll. Motion for Paul to serve in this role, Dave. Second, Gene. All in favor.
- Motion to readopt the Rules of Procedure, Dave. Second, Paul. All in favor.
- Approval to advertise for the 3 year Lister Position and/or Assessor. Chris reviewed the procedure, including advertising, interviewing, and appointment. Therese suggested that tonight is addressing the position of Lister (Assessor will be addressed at a later time). No motion needed.
- Paul reminded the Board that we need to fill the position of Emergency Shelter Coordinator.
- Therese mentioned that she is still looking for Planning Commissioners, Gene will need to become a non-voting member, and with tonight's resignation, membership is back to 4. Therese will have Kelly put an ad in the paper for all open positions.

Wayne Townsend's resignation from the Planning Commission

Motion to accept Wayne Townsend's resignation from the Planning Commission effective Wednesday March 3rd, Lindley, Second, Dave. All in favor.

Appoint Adam Sappern to Planning Commission for 3 year term

Motion to appoint Adam Sappern for 3 year term to Planning Commission, Lindley. Second, Paul. All in favor.

- Therese spoke regarding the timing of writing Town Plan, Zoning Regulations, and Bylaws.

Annual Financial Plan for Town Highways (Annual motion)

Motion to accept Financial Plan for Town Highways, Paul. Second, Dave. All in favor.

Town Road and Bridge Standards

Motion to adopt Town Road and Bridge Standards, Paul. Second, Lindley. All in favor.

Request to hold Hazardous Waste Day on 4/17/21 at Transfer Station

Motion to approve request for Hazardous Waste Day on April 17th at Transfer Station, and to allow Therese to sign for the town, Gene. Second, Lindley. All in favor.

Discussion regarding Pittsfield voting to exit the Alliance for the Transfer Station, and the impact on the budget.

Cockadoodle Pizza 1st Class Liquor License Renewal

Motion to approve renewal for 1st Class Liquor License for Cockadoodle Pizza, Dave. Second, Lindley. All in favor.

Policy Regarding Road Postings- Discussion regarding seasonal timing of postings, and which vehicles it applies to. Limit excess weight policy from 2/15-4/30

Motion to adopt Policy regarding Road Postings as amended, Paul. Second, Lindley, All in favor.

Fundraising Policy - Therese provided background on updating this town policy, including changes. She feels it is important for the Board to know which committees are raising money, how they are doing it, and what the purpose of their fundraising is.

Motion to amend Town of Bethel Fundraising Policy, Paul. Second, Dave. All in favor.

Social Media Policy Draft #2- Discussion only

- Therese clarified this was distributed to the Board members for their feedback, but it doesn't need to be discussed this evening. Gene asked why Instagram is not included in the Board approved social media platforms, and expressed concern that the town's website is the only permitted site for the town. Lindley asked if the Board's approval of the EIC website is no longer valid. Paul said, the Board had approved the request from EIC to build a website for their committee, but said the outcome of it being live would be based on the outcome of this policy. Discussion regarding the specific language in the policy regarding specific platforms. Secondly, Lindley asked about the creation of a "social media moderator" for Town Facebook pages. Is that one moderator, or one moderator for each committee? Therese feels each committee needs to have a member that moderates the content. One suggestion she had taken from Nicole and the Energy Committee, is that the committee needs to approve posts before they go out. She thinks that is an excellent idea. Paul expressed reservations about allowing committees to have websites. Therese feels FB is harder to control than websites, as websites are static.

Therese asked the Board to read through their copies (in the packet) over the next couple of weeks, and provide Therese with their feedback for Draft #3.

Minutes and Communications:

1. Town Manager's Report - covered most of the info in the report during the meeting. Additional items include: information on the 2021 Virtual Selectboard Institute held by VLCT, walk through with architects for the town garage project, and Chris asked follow up questions regarding the Sugar Hill property sale.
2. Selectboard Minutes from 2/22/2021 - Motion to approve minutes as written, Paul. Second, Dave. All in favor.
3. Other Communications - committee minutes,
4. Any Other Business Necessary to Come Before the Board - Discussion regarding limiting meeting times to two hours or less. Therese said she is moving forward with the purchase of a zero turn mower and will put the information on the agenda for the next Selectboard meeting. \$5,000 AARP Communities Grant, which if successful would be used to purchase adaptive swing seat, a bicycle rack, and some benches for the Recreation area. Lindley moved to approve the application. Paul second. All in favor. Therese asked if we could do back to back meetings in April, as she will be out of town on the 4th Monday. The Board agreed, so April meetings will be the 12th and 19th.

Motion to adjourn, 8:49, Paul. Second, Lindley. All in favor.

Please read for Executive Session
discussion.

INTERLOCAL CONTRACT FOR OPERATION OF THE BETHEL/ROYALTON
SOLID WASTE MANAGEMENT FACILITY

THIS AGREEMENT is made and entered into by and between Towns of Bethel and Royalton, both municipal corporations organized and doing business under the laws of the State of Vermont and located in Windsor County in the State of Vermont;

WHEREAS, the Selectboards of the Towns of Bethel and Royalton are authorized under 24 V.S.A. §4901(a) to enter into contracts to perform any governmental service, activity, or undertaking which each Town entering into the contract is authorized to perform; and

WHEREAS, the Towns of Bethel and Royalton are authorized under 24 V.S.A. §2203a to operate sanitary landfills, incinerators, recycling centers, intermediate processing facilities, composting plants or resource recovery facilities or a combination thereof as means for disposal of solid waste, as defined in 10 V.S.A. §6602, subject to the rules and guidelines promulgated by the Vermont Secretary of the Agency of Natural Resources; and

WHEREAS, Towns of Bethel and Royalton, at meetings duly warned for that purpose and held in September 1970, did authorize and empower the Selectboards of the Towns of Bethel and Royalton to acquire property and operate a landfill facility; and

WHEREAS, a site for such facility was purchased of Dorden Corporation by deed dated September 30, 1970 and recorded in Book 18 page 370 of the Royalton Land Records; and

WHEREAS, the Towns of Bethel and Royalton have since jointly operated a landfill and solid waste management facility at the Dorden Corporation site (hereinafter the Bethel/Royalton Solid Waste Management Facility or the Facility) under a certain Bethel/Royalton Landfill Facility Agreement executed by the Selectboards of the Towns of Bethel and Royalton, dated November 10, 1970 and amended by the Selectboards of the Towns of Bethel and Royalton on June 29, 1993; and

WHEREAS, the Selectboards of the Towns of Bethel and Royalton desire to enter into a new agreement for continued operation of the Bethel/Royalton Solid Waste Management Facility;

NOW THEREFORE, in consideration of the promises, mutual covenants hereinafter recited, and other good and valuable and sufficient consideration, the parties agree that the Bethel/Royalton Solid Waste Management Facility shall be jointly operated by said Towns upon the following terms, rules and regulations:

1. **Purpose.** The purpose of the Bethel/Royalton Solid Waste Management Facility shall be to provide collection, transportation, resource recovery, recycling and solid waste disposal services for the Towns of Bethel and Royalton, their inhabitants and businesses, said activities referred to collectively herein as the "Program." The Facility may provide such services for such others outside the Towns of Bethel and Royalton as the Joint Board may determine from time to

time, provided that that the provision of services to those outside the Towns of Bethel and Royalton shall not increase the cost of solid waste disposal to the Towns of Bethel and Royalton.

2. **The Joint Board.** Supervision of the Bethel/Royalton Solid Waste Management Facility shall be vested in a governing body composed of three members appointed by the Town of Bethel Selectboard and three members appointed by the Town of Royalton Selectboard, to be known as the Joint Board. Except as provided herein, the Joint Board shall have authority to exercise any powers consistent with law in order to carry out the purposes contemplated in this contract.

3. **Appointment and Term.** Annually, on or before the last Monday in March, the Selectboard of each Town shall appoint its three representatives to the Joint Board. Appointments shall be in writing, signed by the chair of the Selectboard of each Town and recorded with the Clerk of each Town. Each representative to the Joint Board shall hold office for one year and until their successors are duly appointed and qualified. Any representative to the Joint Board may be reappointed to successive terms without limit. A Selectboard, by majority vote, may remove its representatives to the Joint Board during the one-year term.

4. **Vacancy.** Any vacancy on the Joint Board shall be filled within 30 days after such vacancy occurs by appointment by the Selectboard which appointed the representative whose position has become vacant. An appointee to a vacancy shall serve until the expiration of the term of the representative to whose position the appointment was made and may thereafter be reappointed.

5. **Quorum and Voting.** A majority of the members of the Joint Board shall be a quorum for transacting business, and any action or decision shall be taken upon a majority vote of the total number of Joint Board members. In the event of a tie vote in which the number of votes by Joint Board members appointed by the Bethel Selectboard equals the number of votes by Joint Board members appointed by the Royalton Selectboard, the question shall be submitted to the Selectboards of the Towns of Bethel and Royalton for their separate consideration and voting. In that instance, the motion shall pass if approved by both the Bethel Selectboard and the Royalton Selectboard. Meetings of the Joint Board shall be warned and conducted in accordance with the Vermont Open Meeting Law, 1 V.S.A. §§ 310-314. The Joint Board shall adopt rules of procedure for the conduct of its meetings.

6. **Officers.** The officers of the Joint Board shall be the chair, vice chair, and clerk who shall be elected annually by the Joint Board at its first organizational meeting.

7. **Chair and Vice Chair.** The chair shall preside at all meetings of the Joint Board. During the absence of or inability of the chair to render or perform his or her duties or exercise his or her powers, the same shall be performed and exercised by the vice chair.

8. **Clerk.** The clerk of the Joint Board shall have the exclusive charge and custody of the public records of the Joint Board. The clerk shall record all votes and proceedings of the Joint Board including meetings of the Joint Board and shall cause to be posted and published all warnings of meetings of the Joint Board. The clerk shall perform all of the duties and functions

incident to the office of secretary or clerk of a body corporate. All records of the Joint Board shall be maintained in accordance with the Vermont Public Records Act, 1 V.S.A. §§315-320.

9. **Committees.** The Joint Board shall have the authority to establish any and all committees as it may deem necessary, the powers of which shall not be in derogation of the powers, authorities, or responsibilities of the Joint Board.

10. **Facility Manager.** The Joint Board shall employ a Facility Manager who shall have general supervision of, and responsibility for, the day-to-day operation and business affairs of the Facility. In all matters, the Facility Manager shall be subject to the direction and supervision and shall hold the position at the will of the Joint Board who, by majority vote, may remove him at any time. In particular the Facility Manager shall have power and it shall be his or her duty:

- (1) To carry out the policies established by the Joint Board.
- (2) To keep full and complete records of the actions of his or her office.
- (3) To be present at all meetings of the Joint Board except when excused by the Joint Board.
- (4) To maintain a system for monitoring receipts and disbursements for the Facility for comparison with records received from the accounting official or firm, and to prepare and respond to requirements of an annual audit.
- (5) To prepare an annual budget, submit it to the Joint Board for approval, and be responsible for its administration after adoption.
- (6) To establish necessary and appropriate fees and charges for use of the Facility, subject to the approval of the Joint Board
- (7) To keep the Joint Board informed of the financial condition and future needs of the Facility and annually furnish to the Joint Board a five year projection of capital expenditures.
- (8) To hire, establish the terms and policies of employment, and terminate employees of the Facility, subject to the approval of the Joint Board, and coordinate employee time-off and coverage for absences.
- (9) To ensure Facility compliance with all local, state, and federal laws and regulations to which the Facility is subject, including but not limited to:
 - a) quarterly reporting of solid waste, recycling, electronics, and other State programs to the Vermont Solid Waste Management Division or other designated party;
 - b) implementing, updating, and promoting the "Solid Waste Implementation Plan;"

- c) maintaining and renewing Certifications for the closed landfill, and the Transfer Station/Recycling Facility;
- d) water quality monitoring; and
- e) maintaining VOSHA Safety Programs, MSDS system, and inventory of required Personal Protective Equipment.

(10) To establish hours of operation for the Facility, subject to the approval of the Joint Board.

(11) To seek and administer grants for financial assistance to the Program.

(12) To promote knowledge and awareness of all aspects of waste management inclusive of, but not limited to, recycling, re-using, composting, and properly management of hazardous materials.

(13) To keep maintenance records and ensure that the Facility and all equipment is adequately maintained.

(14) To implement and administer a "Purchase Order" system for procurement of services and supplies.

(15) To perform the "daily close-out procedure" and "check of receipts" from cash customers; deposit daily revenues in designated depository.

(16) To assist in resolving public complaints.

(17) To make such reports as may be required by law or requested by the Joint Board or the Selectboards of the Towns of Bethel and Royalton.

(18) To delegate duties (other than financial aspects) to Program employees as required or necessary.

11. Budget. On or before October 1 of each year, the Facility Manager shall submit to the Joint Board a proposed budget of capital expenses, operating expenses and estimated revenues for the next fiscal year. The Joint Board shall review and on or before November 30 of each year, approve or revise and approve the proposed budget. Upon approval by the Joint Board, the budget shall be transmitted to the Selectboards of the Towns of Bethel and Royalton for final approval.

As used in this agreement, capital expenses shall mean all costs for constructing or adding to the Facility or the equipment and furnishings thereof, and for making extraordinary repairs thereto. Capital expenses shall also include payment of all principal and all interest on bonds, notes, or other obligations issued to finance such costs. Operating expenses shall mean all costs other than capital expenses, including any costs incurred for regular maintenance and ordinary repairs.

12. **Billing and Collection.** The Facility Manager shall be responsible for collecting of any fees due for use of the Facility. All fees collected by the Facility, together with other funds appropriated to or received by the Facility, shall be deposited into separate, interest-bearing Facility Enterprise Account in the custody of the Treasurer of the Town of Bethel.

13. **Orders.** Orders for payment of the expenses and obligations of the Facility shall be prepared by the Facility Manager. Checks to pay such expenses and obligations from the Facility Enterprise Account shall be signed by the Treasurer of the Town of Bethel upon approval of such orders by the Joint Board. Any order for payment of an expense or obligation of the Facility from the Facility Enterprise Account exceeding \$_____ shall also be approved by the Bethel and Royalton Selectboards.

14. **Borrowing.** The Selectboards of the Towns may jointly issue such notes or other obligations as they may deem necessary for Facility capital expenses and operating expenses and the Towns may refund the same in accordance with the requirements of Chapter 53 of Title 24 of Vermont Statutes Annotated. The apportionment between the Towns of the costs of repayment of such notes and obligations shall be in accordance with such agreements as negotiated by the Selectboards at the time the notes and obligations are incurred.

15. **Employee Compensation & Benefits.** The Joint Board shall endorse an Employee Compensation & Benefits Schedule as per that of the Town of Bethel, or adopt an alternate schedule and basis for delivery as the Joint Board may determine to be in the best interest of the Program. Regardless of the basis or the methodology, the Joint Board shall ensure that the Program does accept responsibility for, and agrees to pay, all applicable costs.

16. **Term.** This agreement shall have a term of one year, commencing on July 1, 2013 and terminating on June 30, 2014 and shall automatically renew for successive one year terms, unless either Town, by its Selectboard, provides notice to the other of its intent to terminate this agreement not less than one hundred eighty (180) days before the end of the then-current term. Any such notice shall be deemed given when deposited in the mail, properly addressed and with postage prepaid:

If to the Town of Bethel:

Town of Bethel
Attn: Town Manager

If to the Town of Royalton:

Town of Royalton
Attn: Selectboard Chair

17. **Termination.** If this contract is terminated, the Selectboards shall prepare and adopt, prior to the end of the then-current term, a plan of dissolution which shall specify the means by

which assets of the Facility shall be liquidated and specify the nature and amount of any liabilities or obligations to be assumed and paid by each Town and/or specify the amount of monies due from each Town, if necessary, to extinguish the liabilities of the Facility.

18. **Entire Agreement.** This Agreement contains the entire understanding and agreement of the parties, and supersedes all prior agreements and understandings relating to the subject matter hereof. No amendment to this agreement will be effective unless it is in writing and approved by the Selectboards of both Towns.

19. **Further Assurances.** Following the execution of this Agreement, the Town of Bethel and the Town of Royalton shall cooperate fully with each other and take such actions as is necessary to fully implement the terms and conditions of this agreement. This contract shall not be effective unless and until the Town of Bethel Selectboard and the Town of Royalton Selectboard approve the agreement and authorize its representative to execute the agreement.

20. **Assignment.** The rights and obligations of the parties under this agreement will not be assigned.

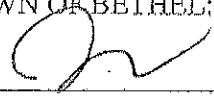
21. **Counterparts.** This agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same instrument.

22. **Severability.** Should any court of competent jurisdiction judge any term, phrase, clause, sentence or provision of this agreement to be invalid, illegal, or unenforceable in any respect, such judgment shall not affect the validity, legality, or enforceability of this agreement as a whole or any other part of this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized agents as of the dates set forth opposite their respective signatures.

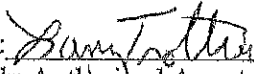
8.21.13
Date

TOWN OF BETHEL:

By: 
Duly Authorized Agent

8/21/13
Date

TOWN OF ROYALTON:

By: 
Duly Authorized Agent

BETHEL RECREATION COMMITTEE

MEETING MINUTES

WEDNESDAY, FEBRUARY 3, 2021

- A. The meeting was called to order at 7::08 pm.
- B. The meeting was a Zoom meeting. On the call were Dietre Feeney, Shane Kinsley, Thatcher Hinman, Lindsey Schell, Melissa Harwood, Caleb Harwood, David Phair, and Ele Griffin.
- C. Ice Skating Rink: The committee had a good discussion on how well the ice skating rink is working. It is being used by people from surrounding towns in addition to Bethel residents. Lindsey Schell and the Harwoods are shoveling and monitoring the rink helping Dietre with the task. Shovels are available if shoveling gets missed. Sometimes people using the rink can just do it themselves. Paul Feeney built a Zomboni-like piece of equipment that resurfaces the ice. Dietre has a 55 gallon drum for water there to use. She reported that the center could use another drum. David Phair volunteered to get another one from the Precision Company at which he works. Caleb asked about the lights and whether they are on a timer. He mentioned sometimes when they come on or off at odd times. Dietre did mention a time when the main switch at the pool house was mistakenly off so the lights did not come on. Lindsey suggested that when the weather creates power outages that could throw off the timer. In all things are going well. There have only been two times that Dietre got a call that skaters were there after hours.
- D. Trails: The grant that Thatcher is applying for more trails will be resubmitted by Feb. 24th or 26th. Dietre asked if the \$5,000 coming from that grant will need a match. Thatcher explained that the other \$5,000 for the match will be coming from the Byrne Foundation if we are awarded the grant..
- E. Building Communities Grant: Dietre explained the area that the swing set and monkey bars will be put. There is a large flat area on the other side of the center near the trail entrance. That project will be done once the grounds are snow free and dried up from wetness. There will also be wood chips put down under the swings and monkey bars. Hopefully this will be done by the end of June.
- F. Vermont Community Foundation Grant: Dietre and Melissa reported on this grant. The committee has one year to take care of this grant. Dietre asked members to look online at Keystone Ridge Benches or any other similar styles prior to our March meeting to discuss further. They are heavy solid benches. We could possibly get 3 or 4. . Melissa mentioned that the foundation requests a Press Release about Bethel receiving the grant. She will write it.
- G. Land Water Conservation Fund: Dietre and Shane gave the presentation in January for the Grant. We have been accepted for the award. After the news that we were accepted

we had some follow-up things to do. Those included a risk assessment, supplemental application questions, and to find the project review sheet that Greg Maggard filed for our 2018 application. We answered those tasks for Jessica Savage, the Project Manager. We have not received the award letter yet. However, we will start plans to raise the matching funds that we need for this grant. Dietre is writing a letter to Myles Cotter-Sparrow who was at our Skateboard Park Opening Event last October. He told us last October that he could help with fundraising. In addition, Dietre talked about writing a letter to residents for a big fundraising campaign. Ele mentioned that she helped with one in December 2014. She folded letters and stuffed envelopes. That campaign raised \$1, 590. Ele acknowledged that an upbeat letter showing the success of the committee would do a lot to raise wonderful donations. Dietre will write the letter and e-mail the committee for input. David Phair mentioned that he plays softball. The season starts Father's Day weekend. He mentioned that when his team hosts a match in Bethel we could use it as a fundraiser. He will contact the school athletic director about the possibility at the athletic field. Ele volunteered to contact Ashley Lincoln at Gifford who handles non matching grants. The committee also had a discussion about the fact that people from other towns use our facility and maybe we could ask for money in their appropriation budget. In addition, Dietre mentioned that there is unused white granite near the river. Upon talking to Lisa Campbell, Mary Floyd, and Emily Miller there seems to be no reason why we cannot use it for the skateboard park. Dietre brought up the idea of businesses and organizations contributing or sponsoring our skateboard park. Suggestions were G.W .Plastics, Vermont Castings, Lion's Club, Rotary, and Masons. David volunteered to ask his work place for a donation.

- H. Other Business: The Town Report is here with the beautiful picture on the cover. Ele suggested that everyone thoroughly read the Town Report. Dietre asked Thatcher and Melissa be responsible for any reporting or recording of the grants they have helped with. If any invoices are needed they must go through the town office. The committee is asked by Therese to not apply for any more grants that require matching funds until all obligations are met..
- I. The January minutes were approved.
- J. The meeting was adjourned at 8:08 pm. Our next meeting will be Wednesday, March 3rd.

Minutes submitted respectfully,
Ele Griffin

BETHEL RECREATION COMMITTEE

MEETING MINUTES

WEDNESDAY, MARCH 3, 2021

- A. The meeting was called to order at 7:01 pm. on Zoom.
- B. On the call were Shane Kinsley, Lindsey Schell, Dietre Feeney, Thatcher Hinman, and Ele Griffin.
- C. Ice Skating Rink: It is March so Dietre will have a new schedule for shoveling and monitoring the ice rink soon. There are crates frozen into the rink. With warmer weather coming they will soon be loosen and out of the rink. Dietre thinks that maybe mid April will be the time to dismantle the rink. Everything has to melt before it is drained The project is a big one. The liner is moved to the grass sliding hill area to dry. Dietre will let us know so we can all help. The Bethel Youth Sports Group has asked to use the ice skating rink area for soccer practice. The kids are 6 to 8 years old and they have practice 2 nights a week and games on the weekend. Dietre let them know that there are no bathrooms available. No decision has been made yet.
- D. Trails: Thatcher reported that the application for the grant is in. We will hear mid-March whether we get it or not. Dietre asked Thatcher which end of the trail would need the most work. He reported that both the school end and the Recreation Center end. would need about the same amount of work.
- E. Benches: The committee had a lengthy discussion. Everyone agreed that the benches needed to be heavy, solid, and have rounded armrest handles at the ends. They needed to be ones that people would not be tempted to use their skate boards or bikes on. Benches with box tubing are the stronger type. Thatcher asked if some group could build them for us. Ele mentioned that a few years ago we asked the Trades class at the Randolph Vocational Center to build picnic tables for us. We wound up having to buy the picnic tables. Dietre will select and recommend a few benches and give us the price. She will send us the information and we will decide on what we think best.
- F. Fundraising for the LWC Grant: Ele mentioned that we need some big prizes so we can have a raffle or a Silent Auction. Ele asked Thatcher of he could get us a mountain bike and Shane if he could get us a BMX bike. Dietre volunteered to write a letter for them if needed. They said they would work on getting us something. Dietre also mentioned that we could have scooters, skateboards, safety gear, lessons on how to skateboard and lessons on how to ride a BMX bike as prizes at the Silent Auction. The Silent Auction could possibly take place in June. Dietre has put together a donation letter for a huge fundraising campaign. It describes what the committee has been doing and what the committee plans to do. It is a very good letter. However, Dietre needs to add that we

need to pay off \$8,000 from our last project before the letter goes out in April. It will also have a deadline for donations.

- G. Other Business: Dietre brought up the fact that there is a lot of dog waste at the center. People are not cleaning up after their pets. The committee had a discussion on the subject. Thatcher mentioned having stations with free bags. There could be one on the trail. There cannot be any garbage cans at the center. People would just dump their own trash there. Lindsey volunteered to do clean up twice a week. She wondered if Dietre wanted to do a volunteer list like she does for shoveling the rink.

New Signage: Dietre presented a sample of new signage needed at the center. Thatcher asked about the wording loitering, immoral, and private property. He suggested using neighboring instead of private. Dietre told the committee that people sit in their cars at the center smoking and then drop the ends out their window. That seems like loitering. Concerning the word neighboring, Dietre mentioned that people are cross country skiing and then going on Ketchum land. She said that she would talk to Mr. Ketchum about that issue. Ele asked about the granite steps near the river to use for the sign. Dietre told the committee that she has talked to Rule Signs in Randolph. She is hoping to come up with a creative design that can use stones and the granite for the pillar part. Lindsey has stone posts in her yard that we can use. Ele asked why the wording for the signage says Facility. Ele mentioned that she has always known the area as the Recreation Center. She also mentioned that in Town Reports it is mentioned as Recreation Center. She asked how much the new sign would cost. Dietre felt it would probably cost \$1,000. Ele asked if the committee would be willing to help in a coin drop Memorial Day weekend. Ele will work to set up one for Saturday, May 29th. Dietre also reported that she has ordered the swing set poles. The cost is winding up to be \$300 ore that the cost last August. She still has the hardware prices to order.

- H. The February minutes with corrections were approved.
- I. The meeting was adjourned at 8:03 pm. Our next meeting will be Wednesday, April 7th

Minutes submitted respectfully,
Ele Griffin

Town of Bethel, Vermont
Conservation Commission Meeting Minutes

Tuesday, 3/9/21 6:30 PM
Meeting via Zoom (the meeting was recorded)

Meeting brought to order at 6:35pm

Present: Emily Miller, Ferron Griffin, Mary Floyd, Lisa Campbell, Chris Fors, Danny Dover

1. Minutes: Minutes from 2/9/20 were reviewed and approved.
2. CC Member Terms
 - a. Chris Fors' term expires in 2021.
 - b. Mark Heckmann's, Lisa Campbell's, and Emily Miller's expired in 2020.
 - c. All will email Kelly Hill to indicate our interest in continuing to serve on the Conservation Commission.
3. Town Social Media Policy update - Lisa Campbell
 - a. The town is in the process of creating a social media policy for the town. If we want to continue with a social media account, we would need to go before the Selectboard and say so. We would also need to decide who will manage it.
 - b. Pages will be information only. We can limit comments by filtering comments.
 - c. Do we want to continue with our Bethel Conservation Commission Facebook page? The Conservation Commission will consider this while the town works on their policy. We are inclined to keep the page that we have.
4. Carla's Meadow Update
 - a. Carla's Meadow Planning document
 - b. Bird & wildlife management Sub-committee Mary F, Lisa C., Dieter F.
 - i. Explore planting milkweed for monarchs
 - ii. Explore habitat for bluebirds and building houses for bluebirds
 - c. Land owner use agreements are in progress for these parcels: Nolato-GW Plastics, Tracy, Bergeron. Chris adapted these from the state agreements and RASTA templates. Revisions will be incorporated and given to the town for their review.
 - d. We took a look at the Integrated Management Plan developed for the school. We plan to use this format as a template for all of our Conservation Commission projects.
5. Quimby Town Forest update - Ferron Griffin
 - a. Quimby Town Forest Timeline
 - b. Waiting for the snow to melt a bit in order to assess where the best spot would be for logging access.
 - c. The Conservation Commission will set a work party to do some boundary work around our next meeting time.
6. Better Connections Grant update - Ferron Griffin

- a. Ferron sent in an endorsement from the Conservation Commission.
We're waiting now to hear if they receive the grant.
7. Any other business to come before the committee.

Meeting adjourned at approximately 7:50pm. Next meeting will be Tuesday, 3/13/21 at 6:30pm via Zoom.

Bethel Energy Committee – Meeting Minutes

Date: 03/09/21

Time: 5:30

Location: Online – Google Meet

Attendees: Nicole Cyr, Scott Putney, Casey Hess, Leonardo Bangerter

Meeting Called to Order at 5:32

The committee discussed ideas for the Town Purchasing Policy and how neighboring towns' policies may influence the language for Bethel's policy with regard to energy efficiency and efficiency projects. The Committee discussed ideas such as: sharing a utility vehicle fleet with neighboring towns to reduce overall vehicle use, improve efficiency, lower costs, and save time; investments in alternative fuel technology for vehicles such as hydrogen fuel cells and electric; solar panel installation at the town garage; long-term planning for infrastructure such as EV charging stations; and the need for communication among stakeholder groups involved in the plan to ensure coherence and inclusion of ongoing energy concerns. The Committee discussed its anticipation for involvement in discussions on the solar panel installation plan at the town garage, the draft plan submitted by Therese, and discussion by the Selectboard. Nicole and Christopher will continue to research policy options and draft a document to share with the Committee to review, edit, and supplement.

The Mobile Home Energy Savings Campaign's surveys have begun circulation and the Committee has received four responses thus far. The Bethel campaign decided to open the door of this campaign to anyone in need of energy efficiency service information provided through the program, as opposed to solely mobile home residences. Nicole requested brochures to be placed in the Town Office, the Food Shelf, Senior Center, and public libraries. Scott is the main contact for responses at this point in time and also agreed to distribute brochures to the aforementioned locations. The Committee discussed some logistical issues with conveying information to participants via the Campaign's spreadsheet on the designated Google Drive. Scott and Nicole will be in touch with Julia Guy to troubleshoot alternative communication methods for this information.

The Committee discussed recent policy discussions among the Selectboard on public social media campaigns associated with Bethel organizations. As such, the Committee has no new posts to approve. However, the Committee discussed future oversight of media relations within the group. Nicole suggests a complete ledger of resources for future posts and to take care in approving articles cited for transparency and as part of an overall succession planning strategy for future Committee members.

WindowDressers remains uncertain for 2021 due to COVID restrictions, though internal progress is being made. The Committee agreed to continue to receive updates on progress.

Finally, the Committee agreed not to meet in the month of April and will reconvene in May.

6:30 pm Motion to Adjourn

Bethel Equity and Inclusion Committee Meeting Minutes

Date: 3/1/21

Committee Members Present: David Phair, Owen Daniel-McCarter, Jesse Plotsky, Laura Perez, Rita Champion, Christy Fry, Jerry Thomas, Tristan Brown

Community Members Present: Lauren and Ross Linthicum, thomas and lenny Meek, Leah

Public Comment:
no public comment was made.

Discussion:

introductions were made, pronouns, what brought us to joining and forming the committee, motion to approve meeting minutes. Rita made motion, Jerry seconded. Laura requested an agenda amendment to bring up conversation about new facilitators to the group meetings. agenda amendment was approved.

Survey and census group update. Owen spoke to Jean, greg and susie, cochairs of the historical society about revitalizing as it is on hold at the moment. The Historical Society receives money from the state so possibly partnering with them on new phonebook and census for printing and publishing.

website committee updated group on the status of website and approval from Selectboard. We are able to move forward with the design of website but nothing can be made live until towns social media policy is updated and all items on website are approved and management of the website is agreed upon.

audit committee updates: template was made for the values and things we are looking for in these audits. also important to make sure website is following these framework.

anti racism training update, discussion about bethel university class description review.

BIPOC land access group, owen updated the organizers on our previous conversation at last meeting presenting concerns about land trust versus land ownership.

juneteenth celebration conversation, wanting the group to do something active. David would like to march for the "fallen Black soldiers" honoring and celebrating. combine it with an art installation. mount and install at the town hall with approval from town for an amount of time. there was talk of ideas about summer programming. music, movie nights.

voted to support Juneteenth celebration. vote was approved.

agenda items not discussed were added to the top of next meeting agenda.
no new moderators were chosen for future meetings.

meeting adjourned. 7:30

Open Meeting Laws:

<https://www.vlct.org/sites/default/files/documents/Resource/VLCT%20Open%20Meeting%20Law%20FAQs.pdf>

Bethel Equity and Inclusion Committee Meeting Minutes

NOTES shared in meeting:

FYI - Bethel University is offering a course on the "Royalton Raid" which is directly involving the history of colonization of indigenous people in our community:

<https://www.eventbrite.com/e/the-royalton-raid-revisited-bethel-university-registration-142377682481>

Up until a few years ago, the town of Royalton reenacted this "raid" with folks in Brown face - HORRIBLE stuff!

Here are the photos from Nick Keating for the exhibit

<https://www.dropbox.com/sh/jpn5htyp8o4baa4/AADnP2b8JR4yUADt0yHz2W30a?dl=0>

Motions, Proposals, and Resolutions Made:

Voting Record:

vote to approve Juneteenth celebration.

Next Meeting Date:

Join Zoom Meeting

<https://zoom.us/j/5820627640?pwd=TVNiSURhVm5ScTgweWl6OHdRbzZ4OT09>

Meeting ID: 582 062 7640

Passcode: equity

Dial In: 1-646-558-8656

Notes Taken By: Rita Champion

Open Meeting Laws:

<https://www.vlct.org/sites/default/files/documents/Resource/VLCT%20Open%20Meeting%20Law%20FAQs.pdf>

March 11, 2021 Minutes for the Planning Commission and Development Review Board

Present: Rick Benson, Gene Kraus, Kelly Hill, Denise Guilmette, Penny Griffin, Zoë Cartwright, Brad Andrews, Keith Bollman and Therese Kirby.

At 6:33 pm Rick called the meeting to order.

Therese informed the PC that Wayne Townsend had resigned, but the Selectboard appointed Adam Sappern. Adam cannot be here tonight. Denise Guilmette is attending the meeting to see how she likes it, and hopefully will join the PC.

The minutes of the 2-25-2021 meeting were approved.

Tonight's discussion will be on Sections 5 & 6.

Discussion to increase front yard setbacks from 50' to 75' and 25' to 50' depending on district to allow for the new setback to be "from the center of the traveled way". There would be no change in the Core business district.

Discussion of the setbacks for corner lots. Should we use the front of the building for the front yard? Rick and Therese will look into this issue.

Add a section to 5.7.2. regarding the legal posting of the permit. Rick and Therese will look at other plans to see how to work this.

Discussion of adding Noise as a number 11 in section 6.8.1. The group does not want this to be based on decibels. Rick and Therese will look into this issue.

6.9.1 Rick will look at rewriting this section regarding site approval.

6.10.1 Rick and Therese will review 24 VSA 2261-2262 regarding hazardous materials and junk yards.

6.11.2 is currently referencing the mining and extraction section. Rick and Therese will look into this issue.

6.12.2 Rick will look at the Town Plan to see what it says about manufactured home parks. Discussion surrounding area near Creek House.

At 8:26 pm, Therese moved to adjourn. Keith second, so voted.

Our next meeting is March 25th, 2021 at 6:30 pm.

FYI

POLICY REGARDING ROAD POSTINGS Bethel, Vermont

The Town of Bethel, in accordance with Rule 118-4 of the Vermont Transportation Board, limits the weight of vehicles traveling on "Posted Roads".

In order to prevent the abuse of any highway, or portion thereof, posted under the provisions of these Sections from February 15th to April 30th, in each year, or until adoption and announcement of any modifications of said rules, no vehicle having a weight, including vehicle and load, in excess of the weights specified below, shall be operated on any part of the following classes of highways, which are posted under the provisions of these Sections:

All Town Roads are "Posted Roads".

Weight Limits for "Mud Season" (Feb. 15th – April 30th)

	State Highways	Town Highways (classes 1, 2, 3, and 4)
Two-axle Trucks	20,000 lbs	15,000 lbs
Three-axle Trucks	30,000 lbs	18,000 lbs
Tractor Trailer Trucks	40,000 lbs	20,000 lbs

Excess Weight Permits DO NOT Supersede Posted Road Mud Season Weight Limits.

Call the Bethel Road Foreman for permission with overweight issues at 234-9440.

The operation of a vehicle in excess of the posted weight limit of a town highway is a statutory traffic violation for which the operator may be issued a state traffic ticket from a law enforcement officer. The Town may also sue the operator for the cost of repairing the damage to a road.

Certain vehicles are exempt from weight restrictions, even when those weight limits are imposed to protect roads during mud season. Exempt vehicles include municipal fire-fighting, construction machinery as well as agricultural service vehicles.

This policy is adopted at a duly warned meeting on March 8, 2021, by the Bethel Selectboard.

FYI

Hi Therese

As you know last summer I cleaned and maintained the sidewalk, trees, and plantings in front of the downtown parking lot. I also picked up the trash in the parking lot on a monthly basis. During the spring I hauled out two pick up loads of leaves and debris from the area. I also planted and watered two large flower pots Those are no longer there.

I'm happy to do the same this spring which would include:

1. Cleaning and maintaining the flower beds
2. Pruning and watering the crabapple trees
3. Donating at least two large flower pots, planting and maintaining them.
4. Picking up the trash in the parking lot on a monthly basis.

In addition there is a missing bench (for at least a year). It was taken by the crew last year for repair. If it can't be repaired I would be happy to donate a bench as well.

Please Let me know if you would like any or all of this.

Thanks Therese. Hope you had a good winter

Chuck Davis.

Ps. I chatted with Kelly about power washing your building. Let me know if you need that as well

I responded that we would
Love to have him volunteer
again!

03/01/21
08:41 am

Town of Bethel General Ledger
Balance Sheet Current Year - Period 8 Feb
GENERAL FUND

66%

Page 1 of 2
Bethel
JW

Account Curr Yr Pd 8 Feb
Actual

ASSET

10-1-00-00.00 Chck Acct - General	-443,709.98
10-1-00-00.04 HRA Savings Account	16,460.88
10-1-00-00.05 Petty Cash - Town Office	250.00
10-1-01-00.00 Due From<to>Other Funds	579,579.77
10-1-05-00.01 Cash Sweep Account	1,308,219.89
10-1-05-00.02 ICS Sweep Savings	100.00
10-1-07-00.01 Taxes Receivable	1,193,731.63
10-1-07-00.02 Prepaid Expense	3,781.50
10-1-07-00.03 Taxes Interest Receivable	21,619.56
10-1-07-00.04 Taxes Penalty Receivable	7,097.51
10-1-07-00.05 Grant Receivable	6,151.71
10-1-15-00.00 DUE FROM SCHOOL TAXES	5,639.76
10-1-80-22.00 Land Held For Resale	14,580.00

Total Asset 2,713,502.23

LIABILITY

10-2-00-10.00 Prepaid Taxes	-8,375.17
10-2-00-10.03 Tax Overpayments	-2,684.02
10-2-00-10.04 Deferred Revenue	-172,000.00
10-2-00-90.07 Accrued Payroll	-13,317.03
10-2-00-90.31 Vision Plan	-192.40
10-2-00-90.37 AFLAC-After Tax	574.37
10-2-00-90.38 Aflac - Pre-Taxed	81.27
10-2-00-90.45 Retirement	-18,558.91
10-2-00-90.46 457(b) Deferred Comp Plan	-400.00
10-2-00-90.76 Mills Utility Payment	24.68
10-2-00-90.77 Mural Donations	-50.00
10-2-10-10.05 Due To School/for schl tx	-2,804,830.92
10-2-10-10.06 Advances from Other funds	-4,120.45
10-2-11-00.14 Tax Sale Overages	-509.91

Total Liability -3,024,359.49

FUND BALANCE

10-2-80-23.06 Fund Balance Forward	-1,194,081.29
10-3-00-00.00 Fund Balance	221,768.62

Total Prior Years Fund Balance -972,312.67

Fund Balance Current Year 1,283,168.93

Total Fund Balance 310,856.26

03/01/21
08:41 am

Town of Bethel General Ledger
Balance Sheet Current Year - Period 8 Feb
GENERAL FUND

Page 2 of 2
Bethel

Account

Curr Yr Pd 8 Feb
Actual

Total Liability, Fund Balance

-2,713,502.23
=====

03/01/21
08:44 am

Town of Bethel General Ledger
Current Yr Ed: 8 - Budget Status Report
GENERAL FUND

6/6/21
JW

Account	Budget	Actual	% of Budget
10-6-00-10 LOCAL REVENUES			
10-6-00-10.01 Dog Tax	1,400.00	-345.00	24.64%
10-6-00-10.02 Local Licenses	855.00	0.00	0.00%
10-6-00-10.05 Town Clerk Fees	17,200.00	-18,009.96	104.71%
10-6-00-10.06 Town Clerk-Historic Presv	0.00	-178.00	100.00%
10-6-00-10.08 Recreation Area Fees	8,575.00	0.00	0.00%
10-6-00-10.16 Zoning App Fees	1,030.00	-2,260.00	219.42%
10-6-00-10.18 Overweight Permit Fees	500.00	-140.00	28.00%
10-6-00-10.19 Trustees Of Public Funds	10.00	0.00	0.00%
10-6-00-10.24 Town Hall Rental Fees	3,550.00	-225.00	6.34%
Total LOCAL REVENUES	33,120.00	-21,157.96	63.88%
10-6-00-21 MISC LOCAL REVENUE			
10-6-00-21.00 Misc Local Reven	0.00	-1,000.00	100.00%
10-6-00-21.50 Other	300.00	-6,619.72	2,206.57%
Total MISC LOCAL REVENUE	300.00	-7,619.72	2,539.91%
10-6-00-25 STATE AND FEDERAL REVENUE			
10-6-00-25.01 Highways - Class I	10,267.00	-7,783.74	75.81%
10-6-00-25.02 Highways - Class II	50,425.00	-38,266.63	75.89%
10-6-00-25.03 Highways - Class III	88,187.00	-66,948.54	75.92%
10-6-00-25.08 State Owned Lands	2,000.00	-1,732.80	86.64%
10-6-00-25.09 Traffic Tickets	2,550.00	-2,648.82	103.88%
10-6-00-25.10 Fish & Game (fish Hatch)	0.00	-183.00	100.00%
10-6-00-25.22 Municipal Planning Grant	0.00	-2,449.00	100.00%
10-6-00-25.35 Swift Water Grant (FD)	0.00	-5,129.74	100.00%
10-6-00-25.46 Tower Lease	2,400.00	-4,500.82	187.53%
10-6-00-25.47 PACIF Grant	0.00	-1,021.97	100.00%
10-6-00-25.51 TRORC - HIGHWAY GRANT	0.00	-25,477.98	100.00%
10-6-00-25.52 Grant Income	0.00	-3,066.04	100.00%
Total STATE AND FEDERAL REVENUE	155,829.00	-159,209.08	102.17%
10-6-00-30 MISCELLANEOUS			
10-6-00-30.01 Admin Reimb from Solid Wa	5,216.00	0.00	0.00%
10-6-00-30.02 Admin Reimb from Sewer	4,428.00	0.00	0.00%
10-6-00-30.07 Admin Reimb from Water De	6,585.00	0.00	0.00%
10-6-00-30.08 Green Maple True Up	0.00	-1,593.82	100.00%
10-6-00-30.10 RR Revenue Sharing	3,700.00	0.00	0.00%
10-6-00-30.11 GF Reimb-Sewer	5,000.00	0.00	0.00%
10-6-00-30.12 GF Reimb-Water	5,000.00	0.00	0.00%
10-6-00-30.13 Green Lantern Lease	1,500.00	-375.00	25.00%
Total MISCELLANEOUS	31,429.00	-1,968.82	6.26%
10-6-00-31 INTEREST EARNINGS			
10-6-00-31.00 Checking Acct Interest	6.00	-3.66	61.00%
10-6-00-31.01 Sweep Account Interest	1,700.00	-344.29	20.25%

Account	Budget	Actual	Actual % of Budget
Total INTEREST EARNINGS	1,706.00	-347.93	20.40%
10-6-00-50 TAXES - PROPERTY			
10-6-00-50.02 Current Property Taxes	2,057,434.00	-1,780,138.24	86.52%
10-6-00-50.03 Land-use	123,400.00	-145,807.00	118.16%
10-6-00-50.05 Delinquent Taxes-prior	40,000.00	0.00	0.00%
10-6-00-50.06 Penalty	16,500.00	0.00	0.00%
10-6-00-50.07 Interest	25,000.00	-12,389.45	49.56%
10-6-00-50.10 Education Billing Fee	5,000.00	0.00	0.00%
Total TAXES - PROPERTY	2,267,334.00	-1,938,334.69	85.49%
10-6-10-00.01 Dry Hydrant Grant	4,000.00	0.00	0.00%
Total Revenues	2,493,718.00	-2,128,638.22	85.36%
10-7-05 PUBLIC WORKS			
10-7-05-0 PAYROLL			
10-7-05-01.00 Labor	-189,293.00	102,586.72	54.19%
10-7-05-01.02 Overtime	-40,000.00	28,174.14	70.44%
10-7-05-02.00 FICA	-14,216.00	8,900.95	62.61%
10-7-05-03.00 MEDI	-3,325.00	1,781.20	53.57%
10-7-05-04.00 Retirement	-32,101.00	13,013.25	40.54%
10-7-05-05.00 Health Insurance	-71,702.00	38,867.71	54.21%
10-7-05-06.00 Workers' Comp	-18,500.00	8,174.13	44.18%
10-7-05-06.01 Dental Insurance	-3,173.00	1,404.42	44.26%
10-7-05-08.00 Mileage Reimbursement	-1,600.00	270.05	16.88%
10-7-05-09.00 Training	-500.00	201.00	40.20%
Total PAYROLL	-374,410.00	203,373.57	54.32%
10-7-05-10 TOWN OWNED EQUIPMENT			
10-7-05-10.10 Ins Bldg & Equip	-9,800.00	5,930.91	60.52%
10-7-05-10.32 Repairs/Parts/Tires	-56,000.00	51,656.87	92.24%
10-7-05-10.35 Permits	-1,700.00	240.00	14.12%
10-7-05-10.36 Garage/Bldg. Maint.	-12,300.00	8,504.38	69.14%
10-7-05-10.37 Electricity	-2,640.00	2,295.42	86.95%
10-7-05-10.38 Telephone	-5,800.00	3,283.53	56.61%
10-7-05-10.39 Uniforms	-4,000.00	2,360.04	59.00%
10-7-05-10.40 Other	-500.00	91.64	18.33%
10-7-05-10.41 Gas, Oil & Grease	-9,400.00	5,721.21	60.86%
10-7-05-10.42 Diesel	-55,000.00	13,763.64	25.02%
10-7-05-10.43 Underground Tank	-1,500.00	50.00	3.33%
10-7-05-10.44 Communications System	-4,200.00	179.98	4.29%
Total TOWN OWNED EQUIPMENT	-162,840.00	94,077.62	57.77%
10-7-05-12 HIRED SERVICES OR EQUIP			

Account	Budget	Actual	Actual % of Budget
10-7-05-12.25 Roadside Mowing	-9,000.00	9,000.00	100.00%
10-7-05-12.26 Ditching	-20,000.00	21,631.25	108.16%
10-7-05-12.27 Tree cutting	-5,000.00	490.00	9.80%
10-7-05-12.40 Sweeping	-1,800.00	1,320.00	73.33%
10-7-05-12.41 Rental Equipment	-500.00	220.00	44.00%
10-7-05-12.42 Hired Services or Equipme	-20,000.00	9,376.00	46.88%
10-7-05-12.43 Engineering Services	-15,000.00	15,000.00	100.00%
Total HIRED SERVICES OR EQUIP	-71,300.00	57,037.25	80.00%
10-7-05-30 MATERIAL			
10-7-05-30.01 Salt	-60,000.00	37,637.48	62.73%
10-7-05-30.02 Chloride	-14,800.00	16,194.36	109.42%
10-7-05-30.03 Gravel	-45,000.00	12,119.84	26.93%
10-7-05-30.05 Sand	-45,800.00	44,514.00	97.19%
10-7-05-30.07 Bridge Material	0.00	22.99	100.00%
10-7-05-30.08 Culverts	-10,000.00	2,195.65	21.96%
10-7-05-30.09 Patching Material	-2,000.00	1,310.05	65.50%
10-7-05-30.10 Guardrail	-5,000.00	0.00	0.00%
10-7-05-30.11 Tools	-4,000.00	2,204.11	55.10%
10-7-05-30.12 Signs	-4,000.00	3,794.69	94.87%
10-7-05-30.16 Highway Rehabilitation	-115,000.00	57,500.00	50.00%
10-7-05-30.17 ERAF	-118,000.00	59,000.00	50.00%
10-7-05-30.95 Other	-100.00	18.00	18.00%
Total MATERIAL	-423,700.00	236,511.17	55.82%
10-7-05-40 OTHER PUBLIC WORKS			
10-7-05-40.01 Storm Water Catch Basins	-1,700.00	1,089.78	64.10%
10-7-05-40.02 Cemeteries	-40,000.00	25,656.31	64.14%
10-7-05-40.03 Church Street Bridge	-19,600.00	16,906.91	86.26%
10-7-05-40.06 20/21 Better Roads Plan	0.00	3,626.59	100.00%
10-7-05-40.11 Parking-Pedestrian Safety	-1,500.00	0.00	0.00%
10-7-05-40.13 Other	-100.00	38.00	38.00%
10-7-05-40.14 Highway Equip Trust Fund	-110,000.00	55,000.00	50.00%
Total OTHER PUBLIC WORKS	-172,900.00	102,317.59	59.18%
Total PUBLIC WORKS			
Total PUBLIC WORKS	-1,205,150.00	693,317.20	57.53%
10-7-10 FIRE DEPT			
10-7-10-01.00 Salaries	-20,000.00	12,892.17	64.46%
10-7-10-02.00 FICA	-1,240.00	799.30	64.46%
10-7-10-03.00 MEDI	-290.00	186.93	64.46%
10-7-10-06.01 Workers' Comp	-6,225.00	664.50	10.67%
10-7-10-07.00 Insurance On Equip	-14,200.00	8,802.38	61.99%
10-7-10-10.00 Apparatus/repairs/maint	-10,500.00	5,786.56	55.11%
10-7-10-10.13 Truck Equipment	-3,000.00	0.00	0.00%
10-7-10-11.00 Gas, Oil & Lubricants	-1,800.00	0.00	0.00%

Account	Budget	Actual	% of Budget
10-7-10-20.01 Electricity	-1,959.00	868.38	44.33%
10-7-10-21.00 Telephone	-2,700.00	1,953.04	72.33%
10-7-10-22.00 Heat	-4,000.00	1,900.64	47.52%
10-7-10-50.00 Communications/radio/page	-12,000.00	12,095.88	100.80%
10-7-10-51.01 Safety Supplies	-15,000.00	543.48	3.62%
10-7-10-52.00 Facility Maintenance	-5,000.00	1,203.62	24.07%
10-7-10-95.00 Other	-100.00	0.00	0.00%
10-7-10-96.00 Training	-2,400.00	0.00	0.00%
10-7-10-97.00 Safety & Equipment Fund	-38,550.00	19,275.00	50.00%
10-7-10-97.01 2017 Kenworth Tanker	-20,822.00	20,821.49	100.00%
10-7-10-98.02 Dry Hydrant Grant	-2,500.00	0.00	0.00%
10-7-10-98.03 Fire Protection	-5,500.00	5,500.00	100.00%
10-7-10-98.05 FEMA Grant Match	-5,000.00	0.00	0.00%
Total FIRE DEPT	-172,786.00	93,293.37	53.99%
10-7-15 POLICE DEPT			
10-7-15-01.00 Labor	-18,757.00	3,953.50	21.08%
10-7-15-02.00 FICA	-1,163.00	245.08	21.07%
10-7-15-03.00 MEDI	-272.00	53.25	19.58%
10-7-15-04.00 Retirement	-2,626.00	0.00	0.00%
10-7-15-06.00 Workers' Comp	-1,300.00	613.10	47.16%
10-7-15-07.00 Insurance on Equipment	-2,300.00	1,316.62	57.24%
10-7-15-07.02 Professional Liability	-2,375.00	1,229.55	51.77%
10-7-15-10.00 Cruiser	-3,000.00	641.30	21.38%
10-7-15-21.00 Telephone	-600.00	345.94	57.66%
10-7-15-39.00 Uniforms	-500.00	0.00	0.00%
10-7-15-62.00 Gas	-2,700.00	845.60	31.32%
10-7-15-70.00 Contract Services	-500.00	350.00	70.00%
10-7-15-70.01 Equipment	-1,000.00	8.00	0.80%
10-7-15-90.00 Training	-300.00	0.00	0.00%
10-7-15-90.01 ANIMAL CONTROL	-1,000.00	0.00	0.00%
10-7-15-90.02 CRUISER REPLACEMENT FUND	-5,000.00	5,000.00	100.00%
10-7-15-95.00 Other	-100.00	9.18	9.18%
Total POLICE DEPT	-43,493.00	14,611.12	33.59%
10-7-20 RECREATION AREA			
10-7-20-01.00 Staff And Labor	-43,000.00	4,369.50	10.16%
10-7-20-02.00 FICA	-2,666.00	244.90	9.19%
10-7-20-03.00 MEDI	-624.00	54.94	8.80%
10-7-20-04.00 Retirement	-1,789.00	377.38	21.09%
10-7-20-06.00 Workers Comp	-2,000.00	775.18	38.76%
10-7-20-07.00 Insurance On Bldg & Equip	-2,175.00	1,027.84	47.26%
10-7-20-20.00 Electricity	-1,905.00	346.12	18.17%
10-7-20-21.00 Telephone	-450.00	257.13	57.14%
10-7-20-25.00 Repairs & Maint	-8,500.00	610.49	7.18%
10-7-20-27.00 Recreation Facility Fund	-10,000.00	5,000.00	50.00%
10-7-20-30.00 Programming & Activities	-3,600.00	208.73	5.80%
10-7-20-51.00 Supplies	-2,500.00	192.36	7.69%

Town of Bethel General Ledger
Current Yr Pd: 8 - Budget Status Report
GENERAL FUND

Account	Budget	Actual	Actual % of Budget
10-7-20-52.00 Chlorine	-3,000.00	0.00	0.00%
10-7-20-53.00 American Red Cross	-4,000.00	0.00	0.00%
10-7-20-60.00 Water & Sewer	-1,400.00	616.56	44.04%
10-7-20-95.00 Other	-150.00	65.34	43.56%
Total RECREATION AREA	-87,759.00	14,146.47	16.12% ✓
10-7-25 PARKS AND PUBLIC PLACES			
10-7-25-01.00 Labor	-11,654.00	7,042.43	60.43%
10-7-25-02.00 FICA	-723.00	436.66	60.40%
10-7-25-03.00 MEDI	-169.00	96.29	56.98%
10-7-25-04.00 Retirement	-1,632.00	785.20	48.11%
10-7-25-05.00 Health Insurance	-5,157.00	4,165.78	80.78%
10-7-25-06.00 Workers' Compensation	-1,100.00	123.07	11.19%
10-7-25-06.01 Dental Insurance	-172.00	340.49	197.96%
10-7-25-07.00 Insurance	-200.00	47.53	23.77%
10-7-25-12.01 Mowing	0.00	-21.77	100.00%
10-7-25-20.00 Street Lights	-22,000.00	13,045.08	59.30%
10-7-25-20.01 Electricity - Parks	-1,200.00	999.27	83.27%
10-7-25-25.01 Maintenance	-2,780.00	840.05	30.22%
10-7-25-26.00 Parks Beautification	-3,000.00	659.82	21.99%
10-7-25-27.00 Flags and Poles	-750.00	453.45	60.46%
10-7-25-95.00 Other	-100.00	20.34	20.34%
Total PARKS AND PUBLIC PLACES	-50,637.00	29,033.69	57.34% ✓
10-7-30 MUNICIPAL OFFICE			
10-7-30-01.01 Clerical Labor-Town Mgs	-69,741.00	45,497.35	65.24%
10-7-30-01.02 Salary - Town Clerk	-32,360.00	22,272.83	68.83%
10-7-30-01.03 Treasurer	-4,910.00	3,117.78	63.50%
10-7-30-01.04 Town Manager	-82,400.00	53,876.91	65.38%
10-7-30-02.00 FICA	-11,743.00	7,684.46	65.44%
10-7-30-03.00 MEDI	-2,746.00	1,702.80	62.01%
10-7-30-04.00 Retirement	-26,736.00	17,433.24	65.21%
10-7-30-05.00 Health Ins	-81,144.00	57,354.62	70.68%
10-7-30-06.00 Workers' Comp	-800.00	359.44	44.93%
10-7-30-06.01 Dental Insurance	-3,765.00	2,131.08	56.60%
10-7-30-07.00 Insurance - Bldg	-3,800.00	1,674.94	44.08%
10-7-30-07.01 Bond Insurance	-4,750.00	2,100.17	44.21%
10-7-30-20.00 Electricity	-3,800.00	1,729.92	45.52%
10-7-30-21.00 Telephone	-4,680.00	3,029.52	64.73%
10-7-30-22.00 Heat	-5,000.00	3,181.94	63.64%
10-7-30-25.00 Maintenance - Bldg	-5,000.00	6,180.58	123.61%
10-7-30-25.01 trash removal	-260.00	10.00	3.85%
10-7-30-26.01 Maintenance - Copier	-800.00	197.92	24.74%
10-7-30-26.02 Maintenance - Computer	-6,500.00	6,129.17	94.29%
10-7-30-26.03 Office Equipment	-750.00	424.45	56.59%
10-7-30-27.04 Purchase Office Furnitu	-500.00	0.00	0.00%
10-7-30-28.00 Lease - Photocopier	-1,127.00	999.98	88.73%
10-7-30-51.00 Supplies	-5,000.00	5,653.02	113.06%

GENERAL FUND

Account	Budget	Actual	Actual % of Budget
10-7-30-52.01 postage mailing	-2,400.00	1,831.28	76.30%
10-7-30-60.00 Water & Sewer	-1,400.00	906.03	64.72%
10-7-30-70.00 Bank Fees	-660.00	52.11	7.90%
10-7-30-71.00 CompuCount	-3,500.00	2,391.30	68.32%
10-7-30-95.00 Other	-350.00	222.98	63.71%
10-7-30-95.01 Training	-800.00	111.50	13.94%
10-7-30-95.02 Town Mgr Expense	-500.00	85.00	17.00%
Total MUNICIPAL OFFICE	-367,922.00	249,342.32	67.50% ✓
10-7-35 TOWN HALL			
10-7-35-07.00 Insurance	-6,200.00	3,307.78	53.35%
10-7-35-20.00 Electricity	-2,500.00	1,000.54	40.02%
10-7-35-21.00 Telephone	-1,465.00	923.08	63.01%
10-7-35-22.00 Heat	-4,700.00	1,165.75	24.80%
10-7-35-25.00 Bldg Repair	-6,000.00	2,373.07	39.55%
10-7-35-25.02 Repair-clock	-350.00	315.00	90.00%
10-7-35-51.00 Supplies	-800.00	351.89	43.99%
10-7-35-60.00 Water & Sewer	-1,500.00	906.03	60.40%
10-7-35-95.00 Other	-100.00	0.00	0.00%
Total TOWN HALL	-23,615.00	10,343.14	43.80% ✓
10-7-40 TOWN OFFICER SALARIES			
10-7-40-01.01 Select Board	-1,050.00	1,050.00	100.00%
10-7-40-01.04 Trustees Of Public Funds	-250.00	250.00	100.00%
10-7-40-01.06 Health Officer	-600.00	0.00	0.00%
10-7-40-01.07 Elections	-250.00	37.00	14.80%
10-7-40-01.08 Board of Civil Authority	-100.00	0.00	0.00%
10-7-40-01.10 Cemetery Commissioner	-500.00	500.00	100.00%
10-7-40-02.00 FICA	-210.00	111.60	53.14%
10-7-40-03.01 MEDI	0.00	26.11	100.00%
Total TOWN OFFICER SALARIES	-2,960.00	1,974.71	66.71% ✓
10-7-45 LISTERS			
10-7-45-01.00 Salaries	-14,250.00	8,625.53	60.53%
10-7-45-02.00 FICA	-884.00	534.80	60.50%
10-7-45-03.00 MEDI	-207.00	125.06	60.42%
10-7-45-06.00 Workers' Compensation	-214.00	0.00	0.00%
10-7-45-27.00 Computer Upgrades	-2,217.00	3,187.84	143.79%
10-7-45-51.00 Supplies	-850.00	257.52	30.30%
10-7-45-62.00 Mileage	-550.00	50.03	9.10%
10-7-45-63.00 Assessor Services	-10,000.00	0.00	0.00%
10-7-45-64.00 Mapping Services	-2,800.00	2,675.00	95.54%
10-7-45-70.00 Training	-900.00	126.95	14.11%
10-7-45-80.00 Memberships	-275.00	270.00	98.18%
10-7-45-95.00 Other	-200.00	0.00	0.00%
Total LISTERS	-33,347.00	15,852.73	47.54% ✓

Town of Bethel General Ledger
Current Yr Pd: 8 - Budget Status Report
GENERAL FUND

Account	Budget	Actual	% of Budget
10-7-50 GOVERNMENT OPERATIONS			
10-7-50-90.01 Town Meeting	-325.00	388.51	119.54%
10-7-50-90.02 Town Reports	-3,200.00	3,619.30	113.10%
10-7-50-90.03 Tax Billing	-300.00	311.00	103.67%
10-7-50-90.04 Preservation Of Records	-1,200.00	0.00	0.00%
10-7-50-90.05 Tax Abatements	-5,500.00	5,380.98	97.84%
10-7-50-90.08 Legal	-20,000.00	4,965.10	24.83%
10-7-50-90.09 Planning	-1,800.00	734.22	40.79%
10-7-50-90.10 Auditing Services	-22,000.00	23,480.00	106.73%
10-7-50-90.11 Training	-3,000.00	104.00	3.47%
10-7-50-90.12 Recording Fees	-100.00	0.00	0.00%
10-7-50-90.13 Maintain Website	-1,000.00	906.00	90.60%
10-7-50-90.15 Meeting Minute Taking	-1,500.00	796.25	53.08%
10-7-50-90.16 Conservation Commision	-2,500.00	2,500.00	100.00%
10-7-50-90.17 Red Cross Shelter Mainten	-1,000.00	0.00	0.00%
10-7-50-90.18 Energy Comm.	-7,000.00	0.00	0.00%
10-7-50-90.20 Voting Equip & Supplies	-1,000.00	686.55	68.66%
10-7-50-90.80 Advertising	-4,500.00	4,194.16	93.20%
10-7-50-90.81 Other	-500.00	163.11	32.62%
10-7-50-90.90 Tax Sale Expenses	-4,000.00	0.00	0.00%
10-7-50-90.97 Reappraisal Fund	-5,000.00	1,250.00	25.00%
10-7-50-90.98 Capital Improv. Reserve F	-55,000.00	13,750.00	25.00%
Total GOVERNMENT OPERATIONS	-140,425.00	63,229.18	45.03%
10-7-55 APPROPRIATIONS - LOCAL			
10-7-55-70.01 Bethel Library	-2,500.00	2,500.00	100.00%
10-7-55-70.02 Council On The Arts	-2,000.00	2,000.00	100.00%
10-7-55-70.03 Bethel Historical Society	-500.00	500.00	100.00%
10-7-55-70.04 League Of Cities & Towns	-3,551.00	3,598.00	101.32%
10-7-55-70.05 Two Rivers Reg Plan Comm	-3,106.00	3,106.00	100.00%
10-7-55-70.06 Green Mt Econ Dev	-981.00	981.00	100.00%
10-7-55-70.07 Green Up Day	-150.00	150.00	100.00%
10-7-55-70.09 White River Partnership	-500.00	500.00	100.00%
10-7-55-70.10 VT Rural Fire (VACD)	-100.00	100.00	100.00%
10-7-55-70.11 Bethel Forward Fest.	-500.00	500.00	100.00%
10-7-55-71.01 So.Royal Senior Citizens	-3,000.00	3,000.00	100.00%
10-7-55-71.02 Visiting Nurse Alliance (-6,000.00	6,000.00	100.00%
10-7-55-71.03 Clara Martin Center	-3,000.00	3,000.00	100.00%
10-7-55-71.07 Safeline	-1,000.00	1,000.00	100.00%
10-7-55-71.08 Stagecoach	-4,000.00	4,000.00	100.00%
10-7-55-71.09 Windsor County Partners	-600.00	600.00	100.00%
10-7-55-71.11 Central Vt Council On Age	-1,300.00	1,300.00	100.00%
10-7-55-71.13 Vt Assoc For The Blind	-800.00	800.00	100.00%
10-7-55-71.15 Vermont Adult Learning	-200.00	200.00	100.00%
10-7-55-71.17 Vt Ctr for Ind Living	-300.00	300.00	100.00%
10-7-55-71.23 ORange County Parent Chil	-1,000.00	1,000.00	100.00%
10-7-55-71.24 Quin-Town Center	-1,200.00	1,200.00	100.00%
10-7-55-71.25 American Red Cross	-250.00	250.00	100.00%

- costs of doing part of a Single Audit included here.

✓

Account	Budget	Actual	% of Budget
10-7-55-71.27 EXCEL Program (wrvsu)	-2,500.00	2,500.00	100.00%
10-7-55-71.28 Health Hub	-1,000.00	1,000.00	100.00%
10-7-55-71.29 Health Care&Rehab service	-250.00	250.00	100.00%
10-7-55-72.01 WRV Ambulance	-123,900.00	91,350.00	73.73%
Total APPROPRIATIONS - LOCAL	-164,188.00	131,685.00	80.20%
10-7-60 DEBT SERVICE			
10-7-60-54.04 2011 Debt Financing	-82,946.00	82,945.58	100.00%
10-7-60-88.04 long term debt - town hal	-61,174.00	52,948.75	86.55%
10-7-60-91.00 Int Tax Anticip Notes	-1,500.00	0.00	0.00%
10-7-60-97.00 Capital Projects (BFD/WW)	-22,960.00	22,960.00	100.00%
Total DEBT SERVICE	-168,580.00	158,854.33	94.23%
10-7-65 TAXES			
10-7-65-88.00 School Tax Payment	-2,804,830.92	1,904,840.36	67.91%
10-7-65-89.00 County Taxes	-13,926.00	14,008.00	100.59%
Total TAXES	-2,818,756.92	1,918,848.36	68.07%
10-7-70 MISC			
10-7-70-91.00 BRTS Alliance Fee	-18,930.00	18,275.53	96.54%
Total MISC	-18,930.00	18,275.53	96.54%
Total Expenditures	-5,298,548.92	3,411,807.15	64.39%
Total GENERAL FUND	-2,804,830.92	1,283,168.93	
Total All Funds	-2,804,830.92	1,283,168.93	

Account Curr Yr Pd 8 Feb
Actual

ASSET

20-1-01-00.00 Due From<to> Other Funds	-112,818.78
20-1-02-00.00 Land & Sewer System	3,030,473.20
20-1-03-00.00 Accumulated Depreciation	-1,676,260.57
20-1-10-00.00 Sewer Receivable	42,264.10
20-1-10-00.01 Allowance for Bad Debts	-5,000.00
20-1-20-00.00 Deferred Outflows - VSERS	58,836.00

Total Asset 1,337,493.95

LIABILITY

20-2-00-90.00 Accounts Payable	19,713.32
20-2-00-90.07 Accrued Payroll	-2,688.43
20-2-00-90.08 Compensated Absences	-34,189.00
20-2-10-00.00 Customer Overpayments	-1,700.49
20-2-10-00.02 WW Pump Station LOC	-31,745.00
20-2-10-00.03 Revolving Loan Payable	-20,920.63
20-2-10-00.04 Accrued Interest	-1,335.00
20-2-20-00.00 Net Pension Liab - VSERS	-143,545.00
20-2-20-00.01 Deferred Inflows - VSERS	-5,308.00

Total Liability -221,718.23

FUND BALANCE

20-2-80-23.06 Fund Balance Forward	891,871.90
20-3-00-00.00 Fund Balance	-1,987,109.32

Total Prior Years Fund Balance -1,095,237.42

Fund Balance Current Year -20,538.30

Total Fund Balance -1,115,775.72

Total Liability, Fund Balance -1,337,493.95

Account	Budget	Actual	% of Budget
20-6-00 SEWER			
20-6-00-81.00 Fees	253,501.00	-156,209.15	61.62%
20-6-00-95.00 Interest & Penalty	6,000.00	-4,050.43	67.51%
20-6-00-95.02 Misc. Revenue	0.00	-2,240.69	100.00%
20-6-00-96.03 Grant Revenue	0.00	96.52	100.00%
Total SEWER	259,501.00	-162,403.75	62.58%
Total Revenues	259,501.00	-162,403.75	62.58%

*Sewer bills
due
3-13-21*

20-7-00 SEWER EXP			
20-7-00-01.00 Labor - Operations	-80,000.00	56,858.08	71.07%
20-7-00-02.00 FICA	-4,960.00	3,247.95	65.48%
20-7-00-03.00 MEDI	-1,160.00	714.92	61.63%
20-7-00-04.00 Retirement	-11,200.00	7,603.31	67.89%
20-7-00-05.00 Health Insurance	-22,098.00	10,711.25	48.47%
20-7-00-06.00 Workers' Comp.	-5,100.00	2,456.49	48.17%
20-7-00-06.01 Dental Insurance	-1,066.00	603.82	56.64%
20-7-00-07.00 Insurance	-2,480.00	670.37	27.03%
20-7-00-20.00 Electricity	-23,000.00	15,282.52	66.45%
20-7-00-21.00 Telephone	-2,500.00	1,970.07	78.80%
20-7-00-25.00 Maintenance - Bldg	-2,500.00	1,082.42	43.30%
20-7-00-25.01 Maintenance - System	-20,000.00	5,335.40	26.68%
20-7-00-26.00 Maintenance - Equip	-6,000.00	1,713.84	28.56%
20-7-00-27.00 Maintenance - Website	-215.00	0.00	0.00%
20-7-00-33.00 Flushing Sewer Lines	-2,000.00	2,940.00	147.00%
20-7-00-34.00 Sludge Disposal	-25,000.00	12,917.59	51.67%
20-7-00-35.00 Supplies	-3,000.00	2,001.71	66.72%
20-7-00-35.05 Postage/mailings	-800.00	257.85	32.23%
20-7-00-40.00 Lab testing	-3,000.00	2,503.00	83.43%
20-7-00-40.10 Lab supplies	-500.00	0.00	0.00%
20-7-00-50.00 Generator	-500.00	0.00	0.00%
20-7-00-51.01 Chemicals	-600.00	0.00	0.00%
20-7-00-53.00 Engineering Charges	-2,500.00	0.00	0.00%
20-7-00-73.00 Legal Services	-500.00	0.00	0.00%
20-7-00-75.00 Reimb - Town Of Bethel	-4,428.00	0.00	0.00%
20-7-00-75.01 Reimb - Use Of Emp Trk	-4,650.00	2,792.80	60.06%
20-7-00-77.00 Leases	-750.00	250.00	33.33%
20-7-00-78.00 Training	-800.00	18.00	2.25%
20-7-00-79.00 Certification	-1,500.00	345.00	23.00%
20-7-00-80.00 Dues	-250.00	0.00	0.00%
20-7-00-80.01 Reserve Funds	-6,000.00	0.00	0.00%
20-7-00-81.00 UNIFORMS	-800.00	521.45	65.18%
20-7-00-82.00 GRANT MATCH	-1,500.00	0.00	0.00%
20-7-00-95.00 Other	-300.00	0.00	0.00%
20-7-00-95.03 Debt Service	-7,998.00	7,997.54	99.99%
20-7-00-96.01 Provision for Bad Debts	-1,350.00	0.00	0.00%
20-7-00-96.02 Reimburse General Fund	-8,496.00	0.00	0.00%
Total SEWER EXP	-259,501.00	140,795.38	54.26%

03/01/21
08:45 am

Town of Bethel General Ledger
Current Yr Pd: 8 - Budget Status Report
SEWER

Account	Budget	Actual	% of Budget
20-7-60-91.00 Debt Service - interest	0.00	1,070.07	100.00%
Total Expenditures	-259,501.00	141,865.45	54.67%
Total SEWER	0.00	-20,538.30	
Total All Funds	0.00	-20,538.30	

Account Curr Yr Pd 8 Feb
Actual

ASSET

30-1-01-00.00 Due From <to> Other Funds	-22,943.67
30-1-03-00.00 Water System	2,740,504.17
30-1-04-00.00 Accumulated Depreciation	-1,019,595.35
30-1-10-00.00 Water Receivable	42,575.76
30-1-10-00.01 Allowance For Bad Debts	-5,000.00
30-1-20-00.00 Deferred Outflows - VSERS	7,511.00

Total Asset 1,743,051.91

LIABILITY

30-2-00-50.10 Water Bond Payable	-80,783.00
30-2-00-50.13 DWSRF LOAN 2020	-142,681.38
30-2-00-50.15 Accrued Interest	-1,756.00
30-2-00-50.20 Water Main Relocate Bond	-279,863.00
30-2-00-60.00 Accrued Comp. Absences	-6,664.23
30-2-00-90.00 Accounts Payable	-19,713.32
30-2-00-90.01 Retainage Payable	-14,912.80
30-2-00-90.07 Accrued Payroll	-805.44
30-2-10-00.00 Customer Overpayments	-74.51
30-2-20-00.00 Net Pension Liab - VSERS	-18,228.00
30-2-20-00.01 Deferred Inflows - VSERS	-674.00

Total Liability -566,185.68

FUND BALANCE

30-2-80-23.06 Fund Balance Forward	-27,039.08
30-3-00-00.00 Fund Balance	-1,206,628.36
30-3-00-00.04 Water Dept Mini Custody	476,898.59

Total Prior Years Fund Balance -756,768.85

Fund Balance Current Year -420,127.38

Total Fund Balance -1,176,896.23

Total Liability, Fund Balance -1,743,051.91

Account	Budget	Actual	% of Budget
30-6-00 WATER DEPT.			
30-6-00-81.00 Water Rentals	238,904.00	-150,910.50	63.17%
30-6-00-95.00 Interest & Penalty	4,300.00	-4,023.84	93.58%
30-6-00-95.02 MISC	150.00	-2,268.52	1,512.35%
30-6-00-95.03 FIRE PROTECTION	5,500.00	-5,500.00	100.00%
30-6-00-96.02 Grant Revenue	0.00	-1,674,774.23	100.00%
Total WATER DEPT.	248,854.00	-1,837,477.09	738.38%
Total Revenues	248,854.00	-1,837,477.09	738.38%

Water Bills due 3-13-21
162,702.86 removing DWSRF

30-7-00 WATER EXP.			
30-7-00-01.00 Salaries	-22,910.00	14,893.73	65.01%
30-7-00-01.02 Overtime	-8,230.00	6,043.82	73.44%
30-7-00-02.00 FICA	-1,931.00	1,298.14	67.23%
30-7-00-03.00 MEDI	-452.00	284.75	63.00%
30-7-00-04.00 Retirement	-4,360.00	2,333.48	53.52%
30-7-00-05.00 Health/Accident Insurance	-8,969.00	5,862.92	65.37%
30-7-00-05.01 Dental Insurance	-433.00	242.01	55.89%
30-7-00-06.00 Workers' Comp.	-4,600.00	683.15	14.85%
30-7-00-20.00 Electricity For Pumps	-25,000.00	13,317.25	53.27%
30-7-00-25.00 Repairs-Maintenance Pumps	-10,000.00	734.34	7.34%
30-7-00-25.01 Repair Hydrants	-8,000.00	0.00	0.00%
30-7-00-26.00 Mains & Distribution Line	-12,795.00	6,236.73	48.74%
30-7-00-28.00 Building Maintenance	-500.00	800.00	160.00%
30-7-00-29.00 CONTRACTED SERV	-4,500.00	0.00	0.00%
30-7-00-51.00 Supplies	-5,750.00	1,287.47	22.39%
30-7-00-51.01 POSTAGE	-1,400.00	257.85	18.42%
30-7-00-52.00 Water Testing	-3,300.00	2,227.39	67.50%
30-7-00-53.00 Engineering Charges	-3,000.00	129,372.74	4,312.42%
30-7-00-54.00 Reserve Funds	-5,000.00	0.00	0.00%
30-7-00-70.00 Insurance	-2,000.00	1,002.61	50.13%
30-7-00-73.00 Legal Services	-500.00	140.00	28.00%
30-7-00-75.00 Reimb. To Town Of Bethel	-6,585.00	0.00	0.00%
30-7-00-75.01 Mileage Reimburse	-350.00	0.00	0.00%
30-7-00-76.00 State of Vermont Permits	-4,000.00	2,309.77	57.74%
30-7-00-77.00 Leases	-100.00	200.00	200.00%
30-7-00-78.00 Chlorine	-1,400.00	451.55	32.25%
30-7-00-79.00 Training	-800.00	0.00	0.00%
30-7-00-80.00 dues	-250.00	375.00	150.00%
30-7-00-81.00 UNIFORMS	-934.00	0.00	0.00%
30-7-00-95.00 Other	-100.00	0.00	0.00%
Total WATER EXP.	-148,149.00	190,354.70	128.49%
30-7-60-91.00 Debt Service - Principal	-80,890.00	21,850.87	27.01%
30-7-60-91.02 Debt Service - Interest	-14,816.00	0.00	0.00%
30-7-60-91.04 DWSRF	0.00	1,205,144.14	100.00%

exp total 82,832.83 removing DWSRF

03/01/21
08:45 am

Town of Bethel General Ledger
Current Yr Pd: 8 - Budget Status Report
WATER FUND

Account	Budget	Actual	% of Budget
30-7-80-83.00 REIMB. GF	-5,000.00	0.00	0.00%
Total Expenditures	-248,855.00	1,417,349.71	569.55%
Total WATER FUND	-1.00	-420,127.38	
Total All Funds	-1.00	-420,127.38	

Account Curr Yr Pd 8 Feb
Actual

ASSET

40-1-00-00.00 BRTS Enterprise Ckg Acct	2,233.71
40-1-01-00.00 Due From<To> Other Funds	-117,099.60
40-1-03-00.00 Accumulated Depreciation	-636,919.74
40-1-04-00.00 Account Receivable	47,618.53
40-1-20-00.00 Deferred Outflows - VSERS	124,694.00
40-1-50-00.00 Property & Equip -Scales	1,269,238.93

Total Asset **689,765.83**

LIABILITY

40-2-00-50.04 KS Statebank John Deere E	-51,848.17
40-2-00-30.15 accrued interest	-1,345.00
40-2-00-60.00 Accrued Comp Absences	-15,869.00
40-2-00-90.00 Accounts Payable	-53,820.32
40-2-00-90.07 Accrued Payroll	-5,171.25
40-2-10-00.00 Customer Overpayments	-85.10
40-2-20-00.00 Net Pension Liab - VSERS	-304,178.00
40-2-20-00.01 Deferred Inflows - VSERS	-11,247.00

Total Liability **-443,863.84**

FUND BALANCE

40-2-80-23.06 Fund Balance Forward	-110,205.15
40-3-00-00.00 Fund Balance	-134,724.48

Total Prior Years Fund Balance **-244,929.63**

Fund Balance Current Year -1,272.36

Total Fund Balance **-246,201.99**

Total Liability, Fund Balance **-689,765.83**

SOLID WASTE

Account	Budget	Actual	% of Budget
40-6-00 SOLID WASTE			
40-6-00-32.00 Sale Of Recyclable Mat.	40,000.00	-15,143.81	37.86%
40-6-00-34.01 Alliance Surcharge	88,981.00	-88,860.58	99.86%
40-6-00-81.00 Fees	1,000,000.00	-682,972.06	68.30%
40-6-00-86.00 Grant Revenue	0.00	-13,039.43	100.00%
40-6-00-95.00 Other	7,719.00	-501.40	6.50%
Total SOLID WASTE	1,136,700.00	-800,817.28	70.42%
Total Revenues	1,136,700.00	-800,817.28	70.42%
40-7-00 SOLID WASTE EXP.			
40-7-00-01.00 Labor	-200,000.00	118,703.40	59.35%
40-7-00-02.00 FICA	-12,500.00	7,405.24	59.24%
40-7-00-03.00 MEDI	-3,000.00	1,633.92	54.46%
40-7-00-04.00 Retirement	-22,500.00	15,304.78	68.02%
40-7-00-05.00 Health Insurance	-60,000.00	28,119.01	46.87%
40-7-00-06.00 Workers' Comp.	-30,000.00	9,480.70	31.60%
40-7-00-06.01 Dental Insurance	-3,200.00	868.71	27.15%
40-7-00-07.00 Insurance	-9,000.00	2,447.83	27.20%
40-7-00-20.00 Electricity	-5,000.00	2,144.74	42.89%
40-7-00-21.00 Telephone	-1,400.00	773.66	55.26%
40-7-00-22.00 Heat	-3,500.00	539.12	15.40%
40-7-00-23.00 Uniform Rental	-500.00	0.00	0.00%
40-7-00-25.00 Facility Maintenance	-15,000.00	5,631.09	37.54%
40-7-00-26.00 Equipment Operation	-19,000.00	6,065.36	31.92%
40-7-00-26.01 Repair Of Scales	-2,100.00	0.00	0.00%
40-7-00-27.00 Equipment Rental	-1,000.00	0.00	0.00%
40-7-00-27.01 Maintenance - Website	-500.00	235.80	47.16%
40-7-00-44.00 New Equipment	-10,000.00	560.41	5.60%
40-7-00-44.01 Office Equip & Supplies	-4,000.00	3,975.48	99.39%
40-7-00-50.00 Legal	-2,000.00	0.00	0.00%
40-7-00-51.00 Supplies	-3,000.00	1,081.36	36.05%
40-7-00-52.00 Advertising	-1,000.00	284.22	28.42%
40-7-00-67.00 Tip Fee & Hauling	-512,500.00	387,867.67	75.68%
40-7-00-68.00 Hazardous Waste	-16,000.00	35,695.08	223.09%
40-7-00-69.00 Recycling	-75,000.00	54,093.13	72.12%
40-7-00-75.00 T.of Bethel-reimb. Labor	-10,000.00	0.00	0.00%
40-7-00-76.00 Auditing Services	-10,000.00	10,500.00	105.00%
40-7-00-79.00 Recertification	-10,000.00	3,300.48	33.00%
40-7-00-79.01 SWIP Compliance	-10,000.00	354.74	3.55%
40-7-00-80.00 Debt Service - Principal	-57,000.00	50,672.61	88.90%
40-7-00-88.00 Debt Service - Interest	-4,000.00	1,363.09	34.08%
40-7-00-89.00 906CATLoader	-5,000.00	4,712.80	94.26%
40-7-00-90.00 John Deere Excavator	-5,000.00	5,809.43	116.19%
40-7-00-92.00 Closure Reserve Acct	-12,000.00	3,000.00	25.00%
40-7-00-95.00 Other	-2,000.00	62.18	3.11%
40-7-00-99.00 TRANSFER TO OTHER FUNDS	0.00	83.44	100.00%
Total SOLID WASTE EXP.	-1,136,700.00	762,769.48	67.10%

03/16/21
02:55 pm

Town of Bethel General Ledger
Current Yr Pd: 8 - Budget Status Report
SOLID WASTE

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Bethel

Account	Budget	Actual	Actual % of Budget
Total Expenditures	-1,136,700.00	762,769.48	67.10%
Total SOLID WASTE	0.00	-37,747.80	
Total All Funds	0.00	-37,747.80	