

Minutes for

April 2018

White River Alliance
Solid Waste Board
April 11, 2018

Those in attendance: Jenn Bartleman, Moe Brigham, Robert Young, Joshua Powers, Chet Brown, Sandy Conrad, Grace Adams, Megan Fuerst

Call to Order 6:58pm

Minutes for March 14, 2018 Motion by Robert Young to approve the Minutes. Edit by Sandy Conrad approved. Motion to approve seconded by Moe Brigham. Minutes approved by vote.

Financials Budget status was discussed, shows overall good numbers (\$24,000 surplus coming out of slowest months). A transfer from general fund to pay bills took place. Chet explained variance between check amounts and deposits resulting from bank corrections. Transfer Station received \$12,623 from VT Dept. of Conservation to go towards handling of hazardous waste, which will fund ~50% of Transfer Station's three events – two in Bethel (June and October) and one in Rochester(September).

Facility Manager Report Discussion on proposed State legislation to amend Act 148 (Recycling Law) and how it could affect Transfer Station. Amendment would repeal "bottle bill" so that refunds would no longer be available for bottle deposits, replaced by a State tax. Amendment would also allow facilities to charge for recyclables, require organic collection within a 20-mile radius of compost facilities, prevent Agency of Natural Resources from enforcing local hauler activities, and make manufacturers responsible for hazardous waste.

Other Business No Exposure Certification regarding solar project was signed and filed with the State of VT.

Transfer Station Flow Control Transfer Station established flow control mechanisms recommended from last audit to strengthen internal control over transfer station revenue.

Billing/Cash Office part time Part-time employee was hired for Tues/Thurs/Fri/Sat.

Building Maintenance did not get to??

Audit controls Transfer Station now in compliance with Auditor's request for more visibility and internal control of cash flow. Concerns about people dropping off trash without paying and non-locals discounting their costs by using Transfer Station's services were addressed. Someone now checks receipts prior to trash being discarded. Discussion on posting payment information on Transfer Station's website.

Recommendation for all balance account sheets to be reconciled with supporting documentation to detect and correct errors for activity

Amendment Agreement. Inter-Local Agreement to convert Transfer Station into an independent business, rather than an entity under the Town of Bethel, was discussed. Concerns over viability of Transfer Station becoming independent given increased costs were expressed. Insurance costs would have to be absorbed and Transfer Station would need to hire a Bookkeeper. Chet to look into how going independent would affect insurance rates and other costs before group votes. Royalton Select Board voted for amendment, providing clarification on whether "possession" on page 2 should exclude real estate property. Suggestion to send amendment to Attorney General to verify legality was made.

Financials II Motion by Moe Brigham to vote on elimination of outstanding debts from Transfer Station's account statements. Sandy Conrad requests discussion. Debtors will not be relieved of debt, but debt numbers will be removed from paperwork as lawyer continues to collect on it. Group moves to vote, voted in favor unanimously. Outstanding debts will be removed.

Website Maintenance Online activity shows 33 hits per week for Transfer Station's Facebook and 9 page visits per week for Transfer Station's website.

Moe Brigham moved to adjourn. Jenn Bartleman seconded. Meeting adjourned at 8:12pm.