

Wednesday, May 12, 2021

BRTS Joint Board Meeting

Attendees: Dave Eddy, Jerry Barcelow, Lindley Brainard, David Barker, Jenn Bartlemann, Tim Murphy, Penny Griffin

Jerry called the meeting to order at 6:05

There were no public comments

Warrants and timecards were passed around for signatures

A discussion on financials took place and the recent unexpected increase in revenue was mentioned. Jenn acknowledged that refuse and construction waste had increased and a large volume from a commercial source added to the month. Some of the revenue is a result of the rate changes previously implemented.

The "due to" amount to Bethel was zero for the month. Projections for year end revenue continue to look good.

Tim joined the meeting at 6:30

Jerry discussed the benefits of a line of credit and moving accounts to Bar Harbor Bank and Dave E made a motion to shift all regular banking of the Transfer Station to Bar Harbor. Dave B seconded and it passed unanimously.

A motion was made by Tim to establish a \$200K line of credit with Bar Harbor and was seconded by Dave E. It passed unanimously.

David B updated the Board on going cashless by implementing checks and credit/debit cards only. The Board agreed to set Jan 1 as the implementation date for going cashless. In the meantime Bar Harbor would be invited to the next Board meeting to review the specifics of utilizing a transaction machine on site. The Board also recognizes that a thorough review and communication plan needs to be a fundamental part of the implementation.

Manager's Report

Jenn indicated that Hazardous Waste Day cost \$16,730 and there were 147 loads of waste processed.

The excavator is fixed but we have not seen the bill.

Jenn placed a hold on hiring as she is rearranging the schedule

The facility is closing on 5/29 for the holiday.

Jenn requested that we write off the disputed amount of \$520.20 for Green Mountain Pipeline. It has been lingering for 2 years. Dave E motioned/ Lindley seconded and it passed unanimously.

Jenn asked for volunteers for Saturday May 15. Jerry and David B volunteered.

Penny departed the meeting at 7:30

Adhoc committees:

HR is preparing for Committee review the Facility Manager Job description per the Interlocal Agreement. Also a request for the Board to approve and sign a conflict of interest policy for next meeting.

Communications Committee: Brainstorming document being prepared for next meeting

Facilities: Jenn agreed to share her list of necessary improvements for the facility with Dave E and Tim.

It was mentioned that Suzanne Long would be interested in participation on a compost committee come the fall.

Minutes from April were approved as written.

It was agreed that 6PM would continue to be the starting time for future meetings and they would continue to meet in person at the Bethel Town Hall.

Jerry adjourned the meeting at 8:05

Respectfully submitted,

David Barker - Clerk