

BETHEL PLANNING COMMISSION
Minutes – Special Meeting of 08/13/14

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Attending: Andrew Delaney, Chair; Fred Dieffenbach; Peter Dohrn; Carla Hodgdon; Cecil Washburn.

1. **Call to order:** 7:02 PM.
- 2a. **Minutes of the 06/11/14 Meeting:** Approved as distributed in draft on 06/16/14.
- 2b. **Minutes of the 07/23/14 Public Hearing on Proposed Amendments to the Bethel Town Plan:** Minutes revised to include only the Public Hearing. Approved with this change.
3. **Correspondence:** Request for extension of completion date on previously approved construction at the Bethel facility of GW Plastics – file. Carla will check archives to refresh our memories of what this construction entails.

Commission members unanimously voted to ratify action taken at the unwarned meeting of 07/23/14. These were:

4. **Review and act on July 23rd Public Hearing comments:** Commission members unanimously agreed that the tangible suggestions from the Public Hearing (numbers 2, 3, and 11) should be incorporated into the Town Plan. Chris Sargent was authorized to do so.
5. **Consider transmittal of the Bethel Town Plan to the Selectboard:** Since the above suggestions did not substantially change the content of the proposed Plan as presented at Public Hearing, it was unanimously voted to transmit the Plan, pending the above changes, to the Selectboard. Chair Delaney was authorized to sign the transmittal on behalf of the Planning Commission. Chris Sargent was authorized to transmit the proposed amendments to the Bethel Town Plan to the Bethel Selectboard, pursuant to receipt of Chair Delaney's signature.
6. **Discuss Municipal Planning Grant application process and necessary action:** The next significant task for the Planning Commission will be amendments to the Bethel Zoning Ordinance to assure consistency with an amended Town Plan. We will need TRORC's help with this, necessitating a Municipal Planning Grant [MPG] to cover incumbent expenses. The amount of reimbursement anticipated [in the vicinity of \$15,000.00] will require Town Matching funds [ballpark, \$2,300.00]. Application deadline for MPGs is September 30, with notification of award (or denial) in November. Chris Sargent [TRORC] and Chair Delaney were authorized by the Commission to submit an application. Chris will mail [electronic or surface mail] the components of the MPG to Commission members.
7. **Any other business:** None.
8. **Next Meeting / Agenda Items:** Unless issues arise in regard to the MPG application that require action by the full Commission, it was decided that there need not be a meeting in September. The next meeting would therefore be: **Wednesday, October 15th** at 7:00 PM at the Bethel Town Office.
9. **Adjourn:** 7:15 PM.

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