

June 2018

Minutes for July 2018

White River Alliance Solid Waste Board July 11, 2018

Those in attendance: Moe Brigham, Robert Young, Chet Brown, Jenn Bartleman, Grace Adams
Absent: Sandy Conrad

Call to Order: 7:19 pm

Minutes for June 13, 2018 Moe Brigham moved to make two corrections to June 13 minutes: 1) lease money from solar project would go to Bethel and Royalton, not the Transfer Station 2) Board voted to not sign agreement, not to postpone signatures. Motion by Moe Brigham to approve the corrected minutes. Motion seconded by Jenn Bartleman. Minutes approved by vote.

Financial Report Fiscal year ended July 1. Positive revenue (surplus?) of about \$4,000. Numbers will continue to change as outstanding checks come in and as debt goes out. Currently, the only outstanding loans are those on equipment, with two payments left. Expenses for scale being repaired and lights being paid for already included. Monthly statements from March-June were passed out to Board members. Summer months show higher revenues. Transfer Station continues to attract walking crowd from Rochester/Pittsford which is good for business. Walk-in garbage is worth more (10 cents/lb) than garbage that goes across the scale (0.724 cents/lb.). Business model is expanding. Hiring an employee to direct people to get receipts has proven useful and beneficial.

Discussion on whether the Transfer Station will need to hire more help. Formal job descriptions to be written. Chet will bring copies of job description outlines for next meeting, to be edited and finalized by Board during Executive session in August. Salary adjustments to be discussed, according to job descriptions.

Facility Manager Report Family of _____, a retired driver(?) who recently passed away, requested that instead of sending flowers, donations be made to any charity in [his](replace with name) name. Chet requests to donate \$50 to a charity in his name from the Transfer Station. Board agrees unanimously. Recommendation from Robert to donate to The Last Mile at Gifford.

Chet moves to vote on hiring Kate from the city of Bethel as Transfer Station bookkeeper after July 30. Motion by Robert to vote on hiring Kate pending her acceptance of a formalized job description. Motion by Chet to vote on hiring Kate part-time pending a formal job description. Motion seconded by Jenn. Voted in favor. Kate to be hired part-time until job description is finalized.

Other Business Office needs new computers; cost will show under “office equipment” for new budget in August. Chet is starting a new 5-year plan. Accomplishments from the last 5-year plan include: 1) rust removed from aluminum roof 2) new contract on metal so that it is now picked up for free and then given scale weight 3) LED lights were installed in building 4) septic tank was put in 5) various equipment was upgraded; half of which is paid off. Only item not achieved was an upstairs office being built. Moe recommends doing a 10-year plan for budgeting purposes. Board to consider.

Solar Agreement Many disagreements between Transfer Station and Green Mountain Power. Primary concern is the array not leaving enough space for storage or expansion by the Transfer Station. There was a Special Board meeting in regards to the solar agreement on July 10. Bethel executive decisions cannot be discussed publicly.

Audit and Letter 2017 Covered on June 13.

Jenn Bartleman moved to adjourn. Moe Brigham seconded. Meeting adjourned at 8:20pm.