

Bethel Town Meeting Committee Minutes of January 8, 2019 Meeting

Present: Rick Benson, Victoria Weber, Rebecca Stone, Pam Brown.

We approved the minutes of the Nov. 20, 2018 meeting.

Bethel Operator's Manual:

Rebecca shared the Table of Contents of the draft Manual, which is now approaching 85 pages. We approved her organization of the content. Rebecca also showed us the template for the graphic design, which won't be applied until all corrections have been done on the content.

Lisa Warhol, the copy editor, will look it over soon, and will check the phone numbers.

Committee members will be able to read and make suggestions using 'track changes' or 'insert new' in MS Word.

For the public, we will post the draft Manual as a pdf and folks can use 'Kausers' to make comments.

The committee approved the map and Rick will check whether it can be printed in 'full bleed' so that it can truly be a centerfold.

Town Meeting:

Several groups have signed up with Kelly Hill to have an exhibit. We will display a copy of the Manual. Exhibitors must bring their own table.

We are good with pies, and childcare by the One Planet folks. The girl scouts probably won't do a flag salute because of lack of scout leaders in attendance. We also won't try to offer bringing microphones to seated people as we have not had 'runners' to do it .

Rick will write a reminder about town meeting for Front Porch Forum and perhaps *The Herald*.

Our next meeting will be Tuesday, February 12th at 2:30 at Town Clerk's Office.
Meeting adjourned at 4:47.

Minutes respectfully submitted by Victoria Weber, Secretary, Jan. 14, 2019.