

Minutes of March 27, 2017

Present: Carl Russell, Chris Jarvis, Vanessa Brown, Moe Brigham, Paul Vallee. **Others:** Town Manager Keith Arlund, Kelly Hill, Mary Floyd, Lisa Campbell from the Herald, Chris Fors, Alex Riesterer, Derrick Wright, Dylan Brown, Geneva Gaiko.
Carl Russell called the meeting to order at 6:00 PM.

Approval of Agenda. The agenda was approved with addition of visioning document discussion and executive session added to end of meeting.

Public Comment or Inquiry: No public comment

Appointments: No appointments

Reports, Motions and Ordinances:

1. **ECVTD Resolution:** Matt Washburn and Ian Stewart reappointed as members to this board. Brown mentioned Matt may be able to come to next meeting. Brigham motioned to approve Matt and Ian to board, Jarvis seconded. And motion passed.
2. **Emergency Plan Review:** Plan reviewed, Jarvis motioned to approve, Brigham seconded, motion passed.
3. **Class Four Road:** Individual present for this committee were Alex Riesterer, Derrick Wright, Chris Fors and Dylan Brown. Russell explained what the committees' duties would be and what the board is expecting to happen with the Class Four Roads. It was explained that they will basically be taking an inventory and checking the condition and use of the roads. Russell read the Mission statement to the Committee and gave a brief description on the open meeting law requirements for their meetings. Committee informed on communicating with Town regarding posting agendas etc. for meetings.
4. **PERSONNEL POLICY:** Arlund explained the new policy. The policy is the VLCT model edited to fit Town of Bethel. Brown and Arlund will review policy to see if it needs additions or deletions.
5. **VISIONING DOCUMENT:** Jarvis explained to board that he would like to see things keep moving forward with the town. Jarvis also explained he knows someone that can come in and assist the town in this area. Jarvis is going to look for the visioning document from 1993. Mary Floyd may have this document and or possibly members of the BRI. Jarvis will contact individuals to see if document can be reviewed at next meeting.
6. **VLCT information:** Russell wanted to be sure board members were receiving information from the league via email or otherwise. Members did agree that they are receiving information as well. Jarvis shared that he has reviewed the application process for the VLCT board and expressed interest in applying depending on meeting times and his current schedule. Arlund explained that being a part of the PACIF board is very beneficial and members can learn a lot being on the board. Jarvis will look further into this and communicate with the board what happens.
7. **Town Manager's Report: Constable's Report:** quick review no questions. Arlund explained he reviewed various town snow removal policies and feels it is best that the town should deal

with snow removal internally. Board would like a snow removal operating procedure prior to next snow season.

Wellness Bylaws were reviewed with board by Hill. Hill explained what the Wellness Committee is currently doing.

The Solid Waste committee needs to reappoint reps. Brigham explained he and Jen Bartleman will once again serve however Kristen Judkins declined. Brigham has reached out to Bobby Young who may be interested. Will discuss at next meeting.

Board Reviewed Minutes of March 13 Meeting, Vallee made two corrections to the minutes. The minutes were approved contingent on corrections being made.

Board reviewed committee minutes. Mary Floyd presented Conservation Commission minutes. Floyd wanted Board aware of Cons. Comm. Position of the DRB hearings. Hill presented Facebook Spotlight idea to board and to seek permission to do a once a month spotlight on town employee, committee or volunteer.

Brown discussed immigration policy and expressed she will get more information regarding this and bring it to the board.

The Board entered executive session at 7:20 PM to discuss personnel matters. Board came out of executive session at 7:43 PM.