

AGENDA

Regular Meeting of the Bethel Selectboard
Monday, September 24, 2018
Bethel Town Hall
318 Main Street, Bethel Vermont

6:00 PM Call to Order

Approval of Agenda

Public Comment or Inquiry

Appointments:

6:15 PM Joyce Richardson
Water and Sewer Rate Discussion for 196 Main Street Building

Reports, Motions, and Ordinances:

Agency of Transportation
Utility Relocation Agreement

30 Densmore Drive Water and Sewer
Letter of Grievance

2019 Municipal Planning Grant
Approve and Sign

Water EU Calculation
Review New Totals

Town Owned Land
Sellable Parcels

Minutes and Communications:

1. Selectboard Minutes of the September 10, 2018 Regular Meeting
 2. Constable Report
 3. LEMP
 4. DRB for Rec. Appointment
 5. E-911 Letter
 6. Other Communications
- Any Other Business Necessary to Come Before the Board

Other Business

Adjourn

Appt:

6:15

SEPT 24th

#

234-9970

Kelly Hill

From: Therese Kirby <betheltownfinance@comcast.net>
Sent: Thursday, September 13, 2018 11:05 AM
To: Greg Maggard; Kelly Hill
Subject: September 24th Board Meeting

Please schedule Joyce Richardson an appointment with the Selectboard. I told her 6:00 pm but that Kelly would call her next week to confirm. Her number is 234-9970.
This is regarding her 196 Main Street building and that her water/sewer bill went from \$225 (\$75 water and \$150 sewer) to \$554.97 (\$220.63 water and \$334.34 sewer).
We also reduced her EU from 3 to 1.90 to account for her "boarding house" and retail space.

Please include this email in the Board's packet.

Thank you,
Therese

Therese Kirby
Finance Administrator
Town of Bethel
802-234-9340

**STATE OF VERMONT
AGENCY OF TRANSPORTATION
UTILITY RELOCATION AGREEMENT**

**OWNER: Town of Bethel
PROJECT NUMBER: Bethel-Royalton STP 2964(1)
EXPENDITURE ACCOUNT/SUBJOB NO.: 2964001-300
CONTRACT NUMBER: UT0189**

THIS AGREEMENT, made and concluded by and between the State of Vermont, acting through its Agency of Transportation, hereinafter referred to as the STATE, and the Town of Bethel duly organized and existing in the State of Vermont with its principal place of business at 134 South Main Street, Bethel, Vermont 05032 hereinafter referred to as the OWNER;

WITNESSETH:

WHEREAS, the STATE has programmed a highway project identified as Bethel-Royalton STP 2964(1) which shall provide certain highway improvements on VT 107 in Bethel; and

WHEREAS, it is evident that adjustment to, and replacement of the OWNER's facilities, hereinafter referred to as RELOCATION WORK, are required by proposed construction of said highway improvements.

THE STATE AND THE OWNER MUTUALLY AGREE:

Scope of the Work

That the RELOCATION WORK, detailed plans and estimates of which are attached hereto and made a part hereof, consists of:

a. Construction work to be accomplished by the OWNER, described as follows:
None

b. Construction work to be accomplished for the OWNER by the STATE acting through its highway prime contractor, described as follows:

Adjust Gate Valves and Sewer Manholes to accommodate VTrans project Bethel-Royalton STP 2964(1)

c. Quality control and on-the-job inspection of the work described in paragraph (b) above, by the OWNER or a representative employed by the OWNER, shall be provided to assure the installation meets with the OWNER's approval. However, it should be expressly understood that the OWNER, or its representative, shall at all times work through the STATE's Engineer and not directly with the STATE's Contractor.

planned interruption to the normal usage of the OWNER's facilities.

Payment

a. Reimbursement by the OWNER to the STATE will be based on unit bid prices and actual quantities installed. Detailed plans and corresponding estimate of \$14,375 is attached hereto and made a part hereof.

b. Increases or changes in the scope and cost of the RELOCATION WORK shall only be authorized by a Supplementary Agreement, fully executed by the parties to this Agreement. Such Supplementary Agreement shall be supported by a detailed estimate of the cost changes.

Termination

That upon completion of the RELOCATION WORK and final payment of any money due under the terms of this agreement, this agreement shall terminate and become void. Upon termination of the agreement, the relationship between the STATE and the OWNER with respect to the OWNER's facilities shall be in accordance with applicable State and Federal laws and regulations governing the operation of Utility Facilities.

THE STATE AGREES:

That acting through its highway prime contractor, it shall perform the RELOCATION WORK described in the "Scope of Work" section (b) in accordance with the plans and specifications.

That the OWNER has the right to delete any or all of the proposed RELOCATION WORK and perform the work with its own forces.

That it shall require the highway construction project to be prosecuted at all times with reasonable care in accordance with the Standard Specifications for Construction, as modified by such special provisions as may be attached to the highway construction contract.

That the OWNER and its agents shall be granted access within the limits of the highway construction projects at all times during the life of the project for the purpose of quality control, operating, maintaining, relocating or reconstructing its facilities.

That the OWNER shall be notified at least twenty-four (24) hours in advance of a planned interruption to the normal usage of the OWNER's facilities.

THE OWNER AGREES:

That the plans for the RELOCATION WORK are based on standards which conform to or exceed the minimum requirements of all applicable National, State and Local codes and regulations and that the OWNER is solely responsible for the operation and maintenance of utility plant covered by or completed under this agreement in conformity with such standards.

To notify the STATE within three (3) weeks of receipt of bid prices of their intent to delete work from the STATE contract. If notification is not made within this time period, the OWNER will accept the actual costs based on bid prices.

To provide quality control and on-the-job inspection of materials and construction methods used in the RELOCATION WORK described in the "Scope of Work", at no cost to the STATE, and to save the STATE free and harmless from any responsibility therefore, except where the STATE shall disregard written exceptions filed with the STATE by the inspector for the OWNER.

To notify the STATE of any substantial changes in the scope or character of the RELOCATION WORK as soon as the need for such change becomes apparent.

To maintain in good and safe condition its plant and facilities located within the project limits and to repair any property damage resulting from such maintenance to the satisfaction of the STATE.

To accept facilities constructed in the RELOCATION WORK described in the "Scope of Work" section (b) immediately upon completion and demonstrated capability of the system to function as intended.

This agreement shall be binding upon the successors and assigns of the respective parties hereto:

IN WITNESS WHEREOF, the parties to this agreement have executed the same this ____ day of _____, 2018, the STATE, by its Secretary of Transportation, and the OWNER by its authorized agent.

IN WITNESS WHEREOF:

OWNER:

BY: _____
(AUTHORIZED AGENT)

(TITLE)

STATE OF VERMONT
AGENCY OF TRANSPORTATION

BY _____
SECRETARY OF TRANSPORTATION

APPROVED AS TO FORM:

Dated: June 15, 2018

e-Signed by John Dunleavy
on 2018-06-15 14:34:16 GMT

ASSISTANT ATTORNEY GENERAL

APPROVED:

BY: e-Signed by Michelle Anderson
on 2018-06-12 10:56:14 GMT

CHIEF OF CONTRACT ADMINISTRATION

Town of Bethel
Project: Bethel-Royalton STP 2964(1)

Item Number	Description	Unit	Quantity	Cost/Unit	Amount
604.42	Adjust Elevation of Sewer Manholes	EA	13	\$1,000.00	\$13,000
629.20	Adjust Elevation Gate Valve	EA	5	\$275.00	\$1,375
				Total Estimated Cost	\$14,375

DYLAN MCCULLOUGH

30 Densmore Drive | 802.369.9989 | dcm269@gmail.com

September 12, 2018

Bethel Water Board
Bethel, VT 05032

RE: FORMAL LETTER OF GRIEVANCE – WATER & SEWER PRICES/USAGE

Dear Bethel Water Board:

I am writing this letter as a formal grievance to have my water bill temporarily halted due to the fact that, I am currently updating the apartment. There are no appliances (no sink, no toilet, no shower) hooked up to water or sewer. I am doing the updating out of pocket which is resulting in a longer process for the update. I would like to abate my last water and sewer bill, as well as any future bills until January 1, 2019. If by this time the update is still not complete we can touch base again and decide where to go from there.

Sincerely,

Dylan McCullough

FY19 Municipal Resolution for Municipal Planning Grant

WHEREAS, the Municipality of Bethel is applying for funding as provided for in the FY19 Budget Act and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality is maintaining its efforts to provide local funds for municipal and regional planning purposes or that the municipality has voted at an annual or special meeting to provide local funds for municipal and regional planning purposes,

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds.

2. That the Municipal Planning Commission recommends applying for said Grant;

Andrew B. Delaney
(Name of Planning Commission Chair)

[Signature]
(Signature)

3a. That (Name) [Signature] Title Town Manager

who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is a Select Board Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3b. (Alternate Authorizing Official for redundancy)

That (Name) _____ Title _____

who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or a Select Board Member, is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/ Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3c. That (Name) _____ Title _____

is hereby designated as the Grant Administrator, the person with the overall Administrative responsibility for the Municipal Planning Grant program activities related to the application, and any subsequent Grant Agreement provisions.

Passed this _____ day of _____, _____.

- (For rural towns or consortia only) The regional planning commission will serve as agent for the municipality or consortium. (Check the box if the municipality authorizes its regional planning commission to prepare the application, support grant administration and be exempt from competitive selection if serving as project consultant.)

LEGISLATIVE BODY

(name)

(signature)

INSTRUCTIONS FOR RESOLUTION FORM

- A. The Legislative Body of the Municipality must adopt this resolution or one that will have the same effect. This Form may be filled in or the adopted Resolution may be issued on municipal letterhead, filling in the name of the municipality, the Legislative Body (e.g. Selectboard), and the name and title of the Municipal/ Authorizing Official(s) (M/AOs); and the Grant Administrator.
- B. Following formal adoption, a majority of the legislative body must sign the Resolution. The Chair of the Planning Commission must also sign upon endorsement by vote of the Planning Commission.
- C. This form must be either uploaded to the online application or grant, or mailed to:

Municipal Planning Grant Program
 Department of Housing and Community Development
 One National Life Drive, Sixth Floor
 Montpelier, VT 05620-0501
- D. If mailed, an electronic copy of the submitted Resolution document will be uploaded by DHCD staff and available online.
- E. Please note that the designated Municipal/Authorizing Official(s) and Grant Administrator must also register for an account in the online grants management system, if they have not done so already, before the application can be considered complete.

CONSORTIUM APPLICATIONS: For a consortium, each municipality must complete a separate Resolution form. All municipalities in a consortium must designate the same Municipal/Authorizing Official(s) and grant Administrator.

Select Board Agenda, 9/10/2018

- Present - Moe Brigham, Lindley Brainard, Paul Vallee, Chris Jarvis (Dave Eddy absent)
- 6:00 Call to Order - Called to order at 6:00pm.
- Approval of Agenda - Add an executive session for ongoing legal matters.
- Brigham motion to approve. Brainard, second. All in favor.

Public Comment

- Dylan McCullough present to discuss water/sewer bill. (Building on Densmore Drive, Paini Monuments) Water went from \$75 to \$300 a quarter.
- Chair Chris Jarvis explained the history of the recent changes to the water/sewer billing system and policies that apply to those accounts/bills, including the details of vacancy rates. He invited McCullough to return in two weeks with a grievance/proposal for the board to consider a rate reduction.
- Vallee asked Greg Maggard for his reflections on the current policies as they apply to McCullough's situation. He noted the McCullough's property is technically a commercial property, and therefore doesn't qualify for vacancy rates and his bill was based on EU rates.
- Maggard encouraged McCullough to come sit down with him and discuss the details, and make sure the billing is correct.
- Jarvis reiterated his suggestion that McCullough come in front of the board with a grievance/proposal for a reduction for the period of time that the building is under construction, after he speaks with Greg Maggard.

Appointments

- 6:30 - Recreation Committee **Revised Recreation Center Plans-** (Elle Griffin, Dietre Feeney, male...)
- Distributed draft of new plan for Recreation Center Space.
- This plan was developed with feedback regarding the community's value of the green space, and design plans for the skateboard park.
- Pending approval from the board tonight, the recreation committee will put the plan before the DRB.
- Request will include a conditional use timeline of ten years.
- Jarvis asked if there will be a specific order of work that will be done on the site.
- Griffin said that the skateboard park would be the first priority due to the funding.
- Maggard has discussed developing a long-range capital improvement plan with the Rec Committee, if the plan is approved by the DRB.
- Feeney expressed the committee's desire to get a specific plan in place so that the progress will maintain good momentum over time.

- Maggard answered questions from the board regarding details of the planning process going forward.
- Four “thumbs up” from the SB members.
- Next steps will be to connect with the DRB in October/November.
- SB will revisit the issue during the second meeting in November.
- Maggard will attend the next Rec Committee meeting to discuss the details of the bid process.

Reports Motions and Ordinances

- **North Road Emergency 911 Numbering Proposed Sequential Numbering for Bethel Royalton and Barnard -**
- Maggard provided background on this request.
- the state has suggested that the road have sequential numbering to aid in quick response time for emergencies.
- Kelly Hill explained that this becomes complicated for residents due to the change in address, and would like to get approval so that they can move forward.
- Numbers will start in Barnard, and move towards Bethel. Bethel has approximately fifteen homes.
- Seeking approval from the board to move forward.
- the town will budget for the new placards to be placed on houses.
- Brigham motion to approve. Brainard second. All in favor.

- **2018 Tax Sales Motion to Authorize Town Manager to Incur Legal Expenses**
- Motion to approve Jarvis to sign to authorize Maggard to contract with legal support (Stitzel, Paige and Fletcher, PC) for tax sales. Brigham motion. Vallee second. All in favor.

- **157 Dartt Hill Road Reclassification Continuation of Discussion on Potential Class Three Road**
- Jarvis reviewed history of request. Including the board’s request for revenue and expenses that would be impacted by the change.
- Vallee asked what the initial costs might be. Maggard replied that there would not be any initial costs, since the road would be town quality at the time of the proposed transition.
- Board discussion regarding specifics of measurements presented at last meeting.
- Maggard’s figures indicate a yearly maintenance cost of about \$1800.
- Discussion reflects concerns about setting a precedent by approving a road that doesn’t quite meet the standards.
- Vallee noted that the board can’t go wrong by applying the standards fairly and evenly to every case.
- Property owner asked if the town was going to upgrade all of the Class Three roads in town that don’t meet the current standards.
- Maggard responded that standards change over the years, and that some of the roads were built before there were standards.
- Property owner noted that his road was maintained for twenty years prior to his owning the property.
- Brigham noted that the road commissioner at the time was maintaining as many roads as he could to maximize state reimbursement.
- Jarvis reiterated that the board has to work within current standards.

- Maggard said that an agreement could be drawn up to state that “if it was brought up to current standards that the town would accept the road.” (including an end date/timetable) Agreement could include current standards and bylaws, to protect the parties of the agreement.
- Jarvis asked the property owner how far he wanted to go (including incurring expenses).
- Property owner asked for list of the requirements for the road. Maggard will get him a copy of the power point from last meeting.
- Property owner will come back if he wants to move forward with the reclassification request.

- **Local Emergency Management Plan Review and Adopt Plan**
- Maggard presented draft plan for board’s consideration. Outlines what the response is for town wide emergencies.
- Vallee asked about how the plan would be distributed. Maggard said that the plan would be distributed to the stakeholders, and placed on the website. Plan is written in technical language.
- Motion to approve the LEME plan. Brigham so moved. Vallee, second. All in favor.
- Signed by Jarvis, and Maggard.

- **Tax Stabilization Hyde Park Vermont Policy Discussion -**
- Maggard presented information that he has gathered.
- Board has concerns that the details of the HP policy doesn’t really apply to Bethel.
- Board agrees that some pieces are useful, and can be combined with others to create a policy that works for Bethel specifically.
- Maggard suggests that there is a lot of work to do, and that forming a committee would be useful in doing the work. Committee could include a SB member, business owners, town manager, and a member of the planning commission.
- The board approved the formation of a committee/commission.

Minutes and Communications

1.) Select board minutes of August 27th regular meeting -Should include times and vote on lister. Lisa will send the updated notes to Greg.

2.) Town Manager’s Report (included in packet)

- Working with the “EU” definition, will bring a presentation to a meeting in the next month or so.
- PACIF Grant is approved.
- Water Master Plan.99% complete, waiting for a response from the state.
- Highway - Patton is working with Green Mountain Pipeline for machine that can help clear culverts.
- Grater is still down.
- Bridge 33, scheduled to start 9/17. No through traffic. Closed about 21 days.
- Speed study being conducted on three roads.
- Signs have been ordered, and as soon as they come in they will be installed.

3.) Constable’s Report - (included in packet) Discussion regarding ongoing problem with vehicular speed.

4.) Other communications - (included in packet)

Any Other business necessary to come before the Board - none

Executive Session to address ongoing legal issues -Motion to move to executive session at

Brainard, moved. Vallee second. All in favor. (8:16 -8:41)

Adjourn, 8:42

SERGEANT MARK A. BELISLE
TELEPHONE: (802) 234-9722
FAX:(802) 234-6840

Town Of Bethel
134 South Main Street
Bethel, Vermont 05032

VERMONT
WINDSOR

TOWN OF BETHEL INCIDENT REPORT

Incident/Case Number: Patrol

Town-City/For: Bethel **Officer/Deputy:** Mark Belisle

Performed Date: 09/08/2018 **Start Time:** 06:30:00 **End Time:** 17:30:00 **Total Hours:** 11.00

EQ/Vehicle: 1 **Starting Mileage:** 90917 **Ending Mileage:** 91057 **Total Mileage:** 140

Weather: Clear Cloudy Fog Rain Snow Rain/Snow Mix Severe Weather

Weather Comments:

TOWN OF BETHEL - BETHEL PATROL - PATROL ACTIVITY

630 On duty
in route to Fairlee for all day Training
1730 Off Duty

TOWN OF BETHEL - PATROL (BETHEL) PATROL/IR AUDIT INFORMATION

Created by: mbelisle **Created Date/Time by:** 2018-09-06 11:15:33

Last Edited by: mbelisle **On:** 2018-09-15 15:34:15

Payroll Status: Not Processed **Processed On:** **Processed by:**

Approved Status: Not Approved **Approved On:** **Approved by:**

SERGEANT MARK A. BELISLE
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FAX:(802) 234-6840

Town Of Bethel
134 South Main Street
Bethel, Vermont 05032

VERMONT
WINDSOR

TOWN OF BETHEL BETHEL - PATROL REPORT

Patrol / Town: Bethel **Deputy:** Mark Belisle

Date: 09/11/2018 **Start Time:** 08:30:00 **End Time:** 13:30:00 **Total Hours:** 5.00

EQ: 1 Starting Mileage: 91057 **Ending Mileage:** 91100 **Total Mileage:** 43

Weather: Clear Cloudy Fog Rain Snow Rain/Snow Mix Severe Weather

Weather Comments:

TOWN OF BETHEL - BETHEL PATROL - PATROL ACTIVITY

0830 On Duty-Rochester office-paperwork

0849 Lights-Radar (tuning forks) Camera-CEW Operational

Roaming patrol Camp Brook-Pleasant-Church-Main-River streets- stopped Town Office

1045 Penny Griffin@ 125 Main Street per request

1115 Stationary Radar School area

1145 @ School-PR

1156 49 AVON Land dispute-

1255 Town Office

1315 Roaming patrol Main-Church-Pleasant Street-Camp Brook

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Town Of Bethel
134 South Main Street
Bethel, Vermont 05032

VERMONT
WINDSOR

TOWN OF BETHEL BETHEL - PATROL REPORT

Patrol / Town: Bethel Deputy: Mark Belisle

Date: 09/12/2018 Start Time: 08:30:00 End Time: 13:30:00 Total Hours: 5.00

EQ: 1 Starting Mileage: 91129 Ending Mileage: 91177 Total Mileage: 48

Weather: Clear Cloudy Fog Rain Snow Rain/Snow Mix Severe Weather

Weather Comments:

TOWN OF BETHEL - BETHEL PATROL - PATROL ACTIVITY

0830 On Duty

0840 Lights-Radar (tuning forks) Camera-CEW Operational

Roaming patrol Camp Brook-

Report of suspicious activity school area (VSP checked area before my arrival and cleared area)

Pleasant Street-Sand Hill-Peavine Blvd-River Street-Creek Rd-Main Street

1030 Stationary radar School area

1140 Town Office

1153 Roaming patrol Peavine Blvd(check gravel pit issue)permit? Greg and Kelly to follow-up-Sand Hill

1215 Stationary radar School area

1300 Roaming patrol Pleasant Street-Camp Brook

1330 Off Duty

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Town Of Bethel
 134 South Main Street
 Bethel, Vermont 05032

VERMONT
 WINDSOR

TOWN OF BETHEL BETHEL - PATROL REPORT

Patrol / Town: Bethel **Deputy:** Mark Belisle

Date: 09/15/2018 **Start Time:** 11:15:00 **End Time:** 20:15:00 **Total Hours:** 9.00

EQ: 1 Starting Mileage: 91177 **Ending Mileage:** 91292 **Total Mileage:** 115

Weather: Clear Cloudy Fog Rain Snow Rain/Snow Mix Severe Weather

Weather Comments:

TOWN OF BETHEL - BETHEL PATROL - PATROL ACTIVITY

1058 Lights-Radar (tuning forks) Camera-CEW Operational

1115 On Duty-Roaming patrol Camp Brook-Pleasant-Church-Main Street

River Street- assisted VSP with accident near Stockbridge town line

1245 cleared scene resumed roaming patrol-North Rd-Royalton Hill-East St

1300 Avon Dive-Case follow up-smart car in disputed land slot-Derrick or Sally did not answer door-follow up later

Pleasant St-Gilead Rd-Tatro Hill-Findley Bridge Rd-N Main-Main-River Streets

1403 QB #Y12DJ 70/50

Peavine Blvd-Sand Hill

1440 Stationary Radar River St/North rd

1450 White Toyota PU -No plates-dealer

1600 Roaming patrol Main Street -E Bethe

1715 Stationary radar S Main

1830 Roaming patrol Main-Church-Pleasant Streets-Findley Bridge Rd-N Main

1900 32 Avon Drive-case follow up-Spoke with Sally and would give information to Derrick about vehicle issue

1915 Stationary Radar Church St

1950 Roaming patrol Church Street-Sand Hill-Peavine Blvd-Main- Peavine Streets -Camp Brook

2015 Off Duty

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FAX:(802) 234-6840

Town Of Bethel
134 South Main Street
Bethel, Vermont 05032

VERMONT
WINDSOR

TOWN OF BETHEL BETHEL - PATROL REPORT

Patrol / Town: Bethel **Deputy:** Mark Belisle

Date: 09/17/2018 **Start Time:** 08:30:00 **End Time:** 13:30:00 **Total Hours:** 5.00

EQ: 1 Starting Mileage: 91302 **Ending Mileage:** 91369 **Total Mileage:** 67

Weather: Clear Cloudy Fog Rain Snow Rain/Snow Mix Severe Weather

Weather Comments:

TOWN OF BETHEL - BETHEL PATROL - PATROL ACTIVITY

0830 *On Duty*

0843 Lights- Radar (tuning forks) Camera-CEW Operational

Roaming patrol Camp Brook Rd-Pleasant-Church-Main Streets

0930 *Stationary Radar School area*

0935 VT #HEC967 45/25

0956 Radar operational (tuning forks)

1045 *Complaint received by VSP-144 Main Street Apt 2-Missing medication-spoke with complainant*

1115 *Cleared -Roaming patrol Main-N Main- Findley Bridge Rd*

1135 *at School-PR*

1240 *Roaming patrol Pleasant-Church-Main-River Streets*

1330 *Off Duty*

SERGEANT MARK A. BELISLE
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FAX:(802) 234-6840

Town Of Bethel
134 South Main Street
Bethel, Vermont 05032

VERMONT
WINDSOR

TOWN OF BETHEL BETHEL - PATROL REPORT

Patrol / Town: Bethel **Deputy:** Mark Belisle

Date: 09/18/2018 **Start Time:** 08:30:00 **End Time:** 20:30:00 **Total Hours:** 8.50

EQ: 1 Starting Mileage: 91369 **Ending Mileage:** 91493 **Total Mileage:** 124

Weather: Clear Cloudy Fog Rain Snow Rain/Snow Mix Severe Weather

Weather Comments:

TOWN OF BETHEL - BETHEL PATROL - PATROL ACTIVITY

830 On Duty

0840 Lights-Radar (tuning forks) Camera-CEW Operational

Roaming patrol Camp Brook-Pleasant-Church-Main Streets

Alarm at Mascoma Bank-Spoke With Jason-false

Peavine Blvd-Sand Hill

1030 Stationary radar School area

1050 in route 1708 Camp Brook Rd-eviction notice requested to cottage-nobody at cottage at this time

1140 Stationary radar School area

1315 Roaming patrol Pleasant Street-Camp Brook

1330 Off Duty

1700 On Duty-Roaming patrol Camp Brook

1720 attempt to Served papers 1708 Camp Brook Rd. Cottage-nobody home Pleasant Street-Rec field

1815 Roaming patrol Church-Main-River Streets-North Rd-Royalton Hill

N Main Camp Brook

1945 out at 1708 Camp Brook Cottage-Paperwork served-return of service on hold(owner not home)

Pleasant-Church-Main Streets-Peavine Blvd-Sand Hill

2030 Off Duty

AGENDA

Development Review Board Tuesday, October 16, 2018 – Town Manager's Office

- A. Call to Order: 7:00 PM.
- B. A Variance for Elizabeth Gardner 643 Old Route 12.
- C. A Conditional Use Permit for The Town of Bethel Recreation Facility 115 Pleasant Street.
- D. Any Other Business
- E. Adjourn

Assistant

ZONING PERMIT APPLICATION

M# 15-246.000

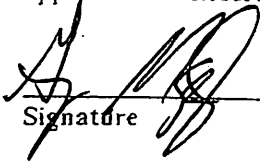
P# 16-004.000

TOWN OF BETHEL

- Name of Applicant Town of Bethel Daytime Phone 802-234-9340
Address 134 S. Main St.
- Name & Address of Property Owner (if different) -
- Lot Size 14.1 Acres
- Present Use Recreation Center
- Location of Property 115 Pleasant St.
- Description of Proposed Development Revise location of proposed Skate Park, Tennis Court, basket ball court, and miscellaneous minor changes to layout
- Off-street Parking Spaces 27
- Sewage Disposal Town
- Water Supply Town
- Is the Slope of Land where Development is to Occur Greater than 15%? Yes No
- Will a New Property Access (Driveway) be Necessary? Yes No
- Will any Excavation be Required in the Public Right of Way? Yes No
- Refer to #3 Above (Lot Size). Does either the Applicant, or the current Property Owner, own any additional adjoining land? Yes No
- Submit a Sketch of the Proposed Development per Instructions on the sketch sheet provided.

The Applicant certifies that the information provided on this application is correct to the best of (his/her) knowledge or belief:

(If applicable) The undersigned Property Owner hereby certifies that the Applicant has the Owner's authorization to request approval for the proposed development:


Signature

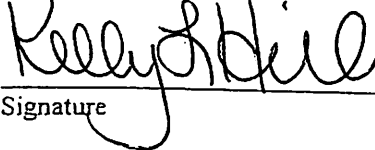
9/12/2018
Date

Signature

Date

For Completion by Town:

Received at the Office of the Town Manager:


Signature 9/12/18
Date

Fee Paid: waived

District: Village

Required: Lot Size MIN. 20,000 SF Set Backs REAR/SIDE = 15'
FRONT = 25'

Findings & Action by the Zoning Administrator:

- Use Category of Proposed Development Municipal
- Status in District Conditional Use
- Development Review Board Review: Required
 - Curb Cut/Excavation Ordinance: -
 - Health Regulations: -
 - Subdivision Regulations: -
- Notes or Conditions: _____

PERMIT APPROVED: Your application for a zoning permit has been approved. This form and any attachments constitutes your permit and authorizes the development described heron. This permit shall not become effective until _____ and no development can be started before that date. In the event this permit is appealed, it shall not take effect until such appeal is decided in your favor. All development activities authorized by this permit must be completed within two years of the date stated immediately below or this permit shall become null and void. Approval granted by this permit satisfies only ordinances for the Town of Bethel. It is the Applicant's responsibility to obtain any other necessary permits from Regional or State agencies.

Date

Administrative Officer

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Town of Bethel
E911 Coordinator
134 South Main Street
Bethel, VT 05032
Ph 802-234-9340

BETHEL E-911

September 2018

Dear North Road Property Owner:

RE: North Road Emergency 911 Numbering.

As the E911 Coordinator for the Town of Bethel, I am writing this request on behalf of the **Bethel Fire and Rescue, Royalton Fire and Rescue, White River Valley Ambulance and The Bethel Postmaster.**

The purpose of this letter is to provide notification of the upcoming addressing changes and give you time for response and questions. Currently this area does not have accurate e911 addressing. The efficiency of the e911 system depends on municipalities performing the necessary ongoing maintenance of their data.

Currently there is confusion on the numbering of houses on the North Road, causing confusion and delays when ambulance and fire services are responding to emergencies. North Road runs through the three towns of Royalton, Bethel and Barnard. The emergency 911 numbering changes at each town line.

Bethel range is 0-900; Royalton: 0-2200; Barnard: 0-3900

The Bethel Postmaster delivers to all the addresses on the North Road, so mailing addresses are all in Bethel, yet a 911 call coming in BELOW 900 could be in Royalton, Bethel or Barnard. Any call coming in BELOW 2200 but above 900 could be in Royalton or Barnard. As one can see, this creates confusion for emergency services and needs to be addressed.

This is a coordinated effort between the e911 Coordinator in Royalton, Tyler Hermanson, the GIS Specialist for Vermont e911 in Montpelier. We have come up with the solution for both ROYALTON and BETHEL by replacing the numbering system to run consecutively from Barnard through Royalton and Bethel. This will affect approximately 15 BETHEL parcels with an address change.

Once again, The Vermont Enhanced 911 Board, along with the local Fire and Rescue departments, are requesting this enhancement. I understand this may be a painful process for the next few months after the change, but it will improve emergency response times and eliminate the current confusion.

PROJECT TIMELINE:

- 1- I will coordinate once again with GIS Specialist, Tyler Hermanson, on identifying each parcel, and assigning it a new location number.
- 2- I will mail each property owner a second letter to inform you of the upcoming changes and provide the new assigned emergency 911 number.
- 3- I will order new e911 signs.
- 4- I will provide a list of OLD and NEW addresses for the Bethel Postmaster.
- 5- I will hand deliver each replacement sign to each address.
- 6- I will be in coordination with the town of Royalton so these changes will take place at the same time.
- 7- January 1st will be our target date to change over to the new addresses.

If you are a property owner with rental property and tenants, it will be your responsibility to either notify your tenants of the upcoming changes, or to give me their mailing address. If you would like an additional building on your property to have a new address, please let me know this in the next 15 days as well.

Feel free to email me at: BETHEL TOWN OFFICE@COMCAST.NET or Call the Town Managers Office at 234-9340 for questions of the upcoming process.

Sincerely



Town of Bethel
E-911 Coordinator

cc Jeff Barcelow Royalton e911 Coordinator