

SUBDIVISION
List of Required Submittals

- a. A completed subdivision permit application form obtainable from the Town Office.
- b. Name and address of the landowner and/or applicant, names of all adjacent property owners, and the name of the project.
- c. Evidence of written notification to all adjacent property owners (certified mail receipts).
- d. A sketch map showing the proposed layout of the lots, streets or roads, the project boundaries, contiguous land owned by the applicant, adjacent land uses, north point, location of existing buildings, existing roads, water courses and other significant physical features. If any acreage in the proposed subdivision exceeds 15% of slope it shall be so noted on the map. This map shall be drawn on graph paper roughly to scale or on a copy of the Town tax map. The scale needs to be noted.
- e. A written description of the proposed development plans, including the number and size of the lots, the total acreage and the general timing of the construction.
- f. A brief description of plans for water supply and sewage disposal.
- g. A description of all existing restrictions on the use of the land including easements, covenants, right-of-way, and zoning boundaries.
- h. A statement of the compliance of the proposed subdivision with the Zoning Ordinance and other municipal ordinances.