

Minutes of July 13, 2015 Select Board Meeting

Present: Board Members Bill Hall, Carl Russell and Lisa Hill. Others present: Town Manager Keith Arlund, Geneva Gaiko. Ele Griffin, Betty Ann Scammell, Eric Benson, Matt Washburn.

Chairman Hall called the meeting to order at 6:00 PM.

Lisa Hill requested the addition of Interim Pay Advance to the agenda.

Public Comment or Inquiry:

Ms. Scammell inquired about the water drainage problem at Cherry Hill Cemetery. Arlund requested that Cecil Washburn, Cemetery Commissioner, and Rob Hyde look at the situation. He will respond further at the next Board meeting.

On behalf of the Recreation Committee Ele Griffin requested that Jamie Floyd be appointed to the committee. Motion by Russell, second by Hill to appoint. Motion approved unanimously.

Appointments:

1. Eric Benson reported on the last meeting of the Town Meeting Committee. The committee has developed a mission statement: "Helping foster informed and engaged citizens: Creating an environment in which individuals are welcomed, respected, supported and valued." The Board agreed that this was an appropriate mission statement. Eric also reported that a potluck meeting to Explore School and Town Budget Process. The meeting will be held at the Town Hall September 3, 2015 from 6-8 PM.
2. Matt Washburn reported on the change of E.C. Fiber to a Municipal Utility District. He also requested that a resolution be approved. Motion of Hill, second by Russell to approve. Resolution approved unanimously.

Reports, Motions and Ordinances:

1. Agreement for Computed Assisted Mass Appraisal (CAMA) Cost tables services. Motion of Hill, second by Russell to approve. Motion passed unanimously.
2. Review of Draft Annual Salary Increase Policy. The Board reviewed the draft policy. Hall stated that administration had been directed to divide the annual salary increase into two portions including the CPI and an incentive. The policy does this and is within the duties of the Town Manager to implement.
3. Tax and Utility Overpayment Policy. The proposed policy is the codification of current practice and is acceptable. Motion by Russell, second by Hill to approve. Policy was approved unanimously.
4. Conflict of Interest Policy. The Board reviewed the policy provided by the VLCT. It was the recommendation of the auditors that the Town have this policy. Motion by Hill, second by Russell to approve. Motion passed unanimously.
5. Town Manager's Report. Arlund reported that final design work is being completed on both portions of Alternate Projects. He also reported that the final work session for the new Hazard Mitigation Plan was completed. Final draft document should be available soon from Two Rivers.
6. Interim Advanced Pay plan. Hill expressed her concern for this plan and disagreed with the concept. Hall stated that such a plan is common when changing from weekly to bi-weekly pay periods. It was the consensus that this was a management decision. Russell stated that the Board should have been informed of this in a timelier manner.

Minutes and Communications:

1. The approval of the June 22nd minutes was tabled pending a clarification of the use of insurance funds from the solid waste embezzlement case.
2. The Board reviewed all other committee minutes.

Any Other Business Necessary to Come Before the Board. There being no other business the Board adjourned at 7:15 PM on motion of Russell and second by Hill.

Bill Hall

Carl Russell

Lisa Hill